



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DACF/Agriculture/Animal Health		
Department Contract Administrator or Grant Coordinator:		Michele Walsh		
(If applicable) Department Reference #:		Click or tap here to enter text.		
Amount: (Contract/Amendment/Grant)		\$ 19,485.30	Advantage CT / RQS #:	CT 01A 20211109*1177
CONTRACT	Proposed Start Date:	11/4/2021	Proposed End Date:	12/31/2022
AMENDMENT	Original Start Date:	Click or tap to enter a date.	Effective Date:	Click or tap to enter a date.
	Previous End Date:	Click or tap to enter a date.	New End Date:	Click or tap to enter a date.
GRANT	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.
Vendor/Provider/Grantee Name, City, State:		USDA/APHIS/WS, Augusta, ME		
Brief Description of Goods/Services/Grant:		Depopulate herd of feral beef cattle contaminated with PFAS		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

DACF has identified a farm and associated feral cattle contaminated with PFAS. The farm owner has surrendered the contaminated animals for depopulation. The depopulation will be carried out by APHIS/WS who have the expertise to remove these feral cattle.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

They specialize in depopulation of wild/feral animals. DACF currently has APHIS/WS under contract to manage feral deer that escape from deer farms.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This is very specialized work and there are no other options available.

4. Describe the plan for future competition for the goods or services.

In the event this service is needed in the future, we will pursue revisit available options.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

Amanda E. Beal

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Typed Name:

Amanda E Beal

Date:

Click or tap to enter
a date. 11/10/2021

Signature of DAFS
Procurement Official:

DocuSigned by:

Debbie Jacques

1DFA565D481F42E...

Typed Name:

Click or tap here to enter text.
Debbie Jacques

Date:

Click or tap to enter
a date. 11/15/2021

