

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OCFS		
Department Contract Administrator or Grant Coordinator:		Chris Moiles/ Lora Blackwell		
(If applicable) Department Reference #:		OVP-22-3004		
Amount: (Contract/Amendment/Grant)	\$ 1,918,637.00	Advantage CT / RQS #:	CT 10A 20210824000000000449	
CONTRACT	Proposed Start Date:	10/1/2021	Proposed End Date:	9/30/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		VC#1000073171 Pine Tree Legal Assistance Portland, Maine		
Brief Description of Goods/Services/Grant:		To provide pro-bono civil legal services to victims of sexual and domestic violence so they may access safety, justice, and all other remedies under Maine and federal law to which they are entitled.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Civil legal services afford qualifying victims of sexual violence, domestic violence, and human trafficking the ability to access all available remedies under Maine and federal law to which they are entitled. Civil legal remedies for victims include personal safety; family matter representation for the non-offending parent or caregiver of a child victim of sexual violence; school-based advocacy such as Title IX and special education advocacy; protecting the victim's privileged and confidential mental health, medical and education records; preserving employment; maintaining safe housing; securing or maintaining victim's immigration status; victim's rights; and accessing victim compensation and public benefits to which they may qualify for.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Pine Tree Legal Assistance (PTLA) is a Statewide, non-profit organization, committed to providing high-quality, free, civil legal assistance to victims of sexual violence, domestic violence, and/or human trafficking in Maine. PTLA's mission is to ensure that state and federal laws affecting victims are enforced while also addressing systemic barriers to justice faced by victims.

The civil legal service provided to victims of sexual violence, domestic violence, and/or human trafficking includes the maintenance of confidentiality standards aligned with professional standards for legal services; the demonstration of significant experience in providing sexual violence, domestic violence, and/or human trafficking-related civil legal services; and access to ongoing specialized training for the support of victims of sexual violence, domestic violence, and/or human trafficking and their non-offending parents or caregivers.

PTLA's priority is family law. Their Victim's Rights Unit is comprised of a dedicated team of thirteen (13) attorneys and three (3) paralegals who specialize in working with victims of sexual violence, domestic violence, and/or human trafficking. Because of their experience, these attorneys have been asked to: participate in legislation regarding sexual violence, domestic violence, human trafficking, and orders of protection from harassment and/or abuse; and, to train judges who preside over cases in which there is a victim of sexual violence, domestic violence, and/or human trafficking.

Pine Tree Legal Assistance is providing this service on behalf of victims of sexual violence, domestic violence, and/or human trafficking statewide and is currently the only eligible provider doing so while utilizing only attorneys who specialize in working with victims of sexual violence, domestic violence, and human trafficking.

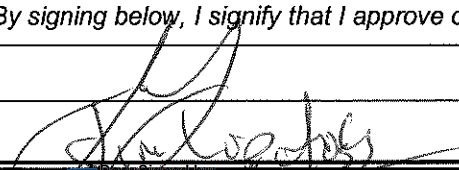

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The cost was based on the cost negotiations of a similar legal service for another part of DHHS.

4. Describe the plan for future competition for the goods or services.

The Department is in the process of conducting a victim services needs assessment and the outcome will inform the strategic funding plan for the violence prevention services procured by the Department for a 10/1/2023 start date.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	Printed Name:		Date: 12-Oct-22
Signature of DAFS Procurement Official:			
Printed Name:	6D6437754DD0459... Jaime Schorr	Date:	11/12/2021