

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Secretary of State/ Bureau of Corporations, Elections & Commissions (CEC)			
Department Contract Administrator or Grant Coordinator:		Julie L. Flynn			
(If applicable) Department Reference #:		N/A			
Amount: (Contract/Amendment/Grant)		\$ 38,534.00	Advantage CT / RQS #:		RQS 29A
CONTRACT	Proposed Start Date:	10/01/2021	Proposed End Date:	6/30/2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Electronic Registration Information Center, Inc. (ERIC) 1201 Connecticut Ave NW, Suite 600 Washington, DC 20036			
Brief Description of Goods/Services/Grant:		Contract for sharing of voter registration information.			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

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PART III: SUPPLEMENTAL INFORMATION

Pursuant to the Public Laws of 2021, chapter 398, Sec. UUUU-1, the Secretary of State/ Bureau of CEC is required to contract with a nonprofit corporation of member states for sharing of voter registration information, including names and addresses of voters in member states. The Secretary of State shall periodically update the central voter registration system based on the information obtained.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

ERIC is a charitable and educational corporation of member states that agree to share voter registration data for the purpose of maintaining accurate voter files.

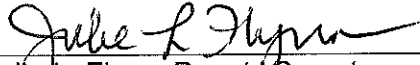
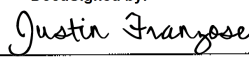
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

ERIC members pay a one-time membership fee plus an annual maintenance fee that is based on the number of registered voters in Maine as a percentage of the number of registered voters for all member states.

4. Describe the plan for future competition for the goods or services.

The Electronic Registration Information Center, Inc., is the only entity of its kind in the United States.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Julie L. Flynn, Deputy Secretary of State	Date:	11-5-2021
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEED9C7B3A8044E... Justin Franzose	Date:	11/12/2021