



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

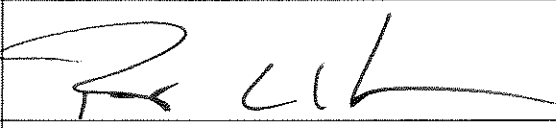
PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea Run Fisheries and Habitat Division		
Department Contract Administrator or Grant Coordinator:		Ernie Atkinson		
(If applicable) Department Reference #:		Click or tap here to enter text.		
Amount: (Contract/Amendment/Grant)		\$ 19,419.30	Advantage CT / RQS #:	13A 2021102600000000457
<b>CONTRACT</b>	Proposed Start Date:	<b>11/1/2021</b>	Proposed End Date:	<b>12/31/2021</b>
<b>AMENDMENT</b>	Original Start Date:	Click or tap to enter a date.	Effective Date:	Click or tap to enter a date.
	Previous End Date:	Click or tap to enter a date.	New End Date:	Click or tap to enter a date.
<b>GRANT</b>	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.
Vendor/Provider/Grantee Name, City, State:		Madden Timberlands, Old Town, ME		
Brief Description of Goods/Services/Grant:		Steel for bridge parts related to 40' span on the Pleasant River		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	<p><b>Steel beams, channels and angle were purchased and cut to size for use in replacing a DMR owned bridge crossing a small stream.</b></p>
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	<p>The consultant used to provide preliminary design and construction details recommended this company. Materials were ordered and completed and have already been purchased.</p>
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	<p>The consultant used in this project recommended this vendor because they provide the correct components. A quick review of steel prices showed that Madden's rates were lower. This is why we purchased the materials from Madden.</p>
4. Describe the plan for future competition for the goods or services.	<p>In the future the competitive bid process will be used</p>

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	<input type="text" value="Click or tap here to enter text."/> <i>Patricia Keliher</i>	Date:	<input type="text" value="Click or tap to enter a date."/> <i>10/27/21</i>

Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2D5B6E39F57E44A...		
Typed Name:	Click or tap here to enter text.	Date:	Click or tap to enter a date.

William J.E. Allen

10/29/2021

NOI 1120210873 11/1/2021 - 11/7/2021