



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea Run Fisheries and Habitat Division		
Department Contract Administrator or Grant Coordinator:		Ernie Atkinson		
(If applicable) Department Reference #:		Click or tap here to enter text.		
Amount: (Contract/Amendment/Grant)		\$ 15,160.00	Advantage CT / RQS #:	13A 2021102600000000458
CONTRACT	Proposed Start Date:	11/1/2021	Proposed End Date:	12/31/2021
AMENDMENT	Original Start Date:	Click or tap to enter a date.	Effective Date:	Click or tap to enter a date.
	Previous End Date:	Click or tap to enter a date.	New End Date:	Click or tap to enter a date.
GRANT	Project Start Date:	Click or tap to enter a date.	Grant Start Date:	Click or tap to enter a date.
	Project End Date:	Click or tap to enter a date.	Grant End Date:	Click or tap to enter a date.
Vendor/Provider/Grantee Name, City, State:		Dirigo Timberlands, North Anson, ME		
Brief Description of Goods/Services/Grant:		Concrete bridge decking related to 40' span on the Pleasant River		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

We are replacing a small bridge located on DMR property in Beddington, ME that has come to the end of its life. We will be using concrete deck panels as the road surface. Dirigo Timberlands manufactures deck panels for small road bridges.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Dirigo is the only manufacturer of these bridge parts in Maine. We have already purchased these panels

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Dirigo is the only manufacturer of the bridge deck panels in Maine. The Maine Forrest industry uses this company for bridge construction. We have already purchased these panels.

4. Describe the plan for future competition for the goods or services.

In the future the competitive bid process will be used

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):



Typed Name:

Patricia Heiler

Date:

10/27/21

Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 2D5B6E39F57E44A...		
Typed Name:	Click or tap here to enter text.	Date:	Click or tap to enter a date.

william J.E. Allen

10/29/2021

NOI 1120210872 11/1/2021 - 11/7/2021