

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW			
Department Office/Division/Program:	Public Safety -Maine State Police - Crime Laboratory		
Department Contract Administrator or Grant Coordinator:	Lt Scott Gosselin Amy Gower		
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 31,898.46	Advantage CT / RQS #:	RQS-16A-20201110*0502
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:	FARO Technologies Inc. 250 Technology Park Lake Mary, FL 32746-7115 REMIT to: FARO Technologies, Inc. PO Box 116908 Atlanta, GA 30368-6908 chris.drake@faro.com		
Brief Description of Goods/Services/Grant:	<ul style="list-style-type: none"> LS-8-S-70 3D_HW_LS_FocusS 70 TR-SCN-POS Training for 2 Trainees during a three-day course ACCSS8001 3D_AC_LS_FocusS Battery Power Block Power Block batter for Focus laser scanner V8 ACCSS8032 3D_AC_LS_Standard Carbon Fiber Tripod TR-FZ3-COR FZ Core 		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request.			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

The Maine State Police Evidence Response Team responds to events across the State of Maine in order to document, process, analyze and sometimes reconstruct complicated crime scenes. Crime scenes by their very nature are unpredictable, very complicated and uncontrolled environments. Because crime scenes are often replete with biohazards, weapons, needles and unpredictable structural integrity they are inherently dangerous and require a high degree of documentation. In many court cases, especially homicides, a large degree of attention is directed at the work done at the crime scene to properly document the scene in situ prior to the disruption that is inherent with evidence collection and chemical processing. Our Maine State Police Evidence Response Team has an obligation to respond to such settings and professionally document the scenes for circumstances and conditions, possibly reconstructing a sequence of events and taking samples of evidence. Having a properly and professionally documented crime scene benefits both the accused and the accuser. Taking samples of evidence sometimes requires the disturbance of the item from its final rest and often times requires the removal and/or disassembly of parts of buildings or structures creating additional scene disturbance and further complicating the investigation. After the scene has been disturbed, it can never be reconstructed exactly as it was.

By obtaining a 3D Crime Scene Scanner from FARO, this instrument will give our team the distinct ability to record the condition of the crime scene and related artifacts of evidence in a way that can aid those involved in the investigation or the triers of fact with understanding how the crime scene presented when the police were first notified of the incident. Having this equipment, the ERT could process these scenes with greater confidence and more efficiently with the knowledge that they have used the most modern technology to record critical elements of the scene prior the disruption and disturbance that comes with the physical collection of any scene evidence.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Maine State Police Crime Lab is looking to purchase this FARO Crime Scene Scanner from the same vendor as the previous scanner as we are extremely satisfied with the product.

The Maine State Police Evidence Response Team members and leadership have been meeting with Evidence Response Teams from the other New England states to try and standardize procedures, equipment and training. This effort is being made so that states could share resources and request assistance from other New England teams in the event that support, or assistance was needed for an extraordinary event. We came to understand that many of these partner agencies use these FARO scanners in their states at their homicide scenes. Our team hopes to purchase this particular scanner in an effort to obtain the same kind of equipment used by our partner agencies so that we could share training, support and resources that would come with a regional response to Maine by other evidence technicians from other states should that ever become necessary. Also, being able to seek local support by other professionals in the field who already have experience employing this scanner at their scenes is itself an indispensable benefit.

The Maine State Police Crime Laboratory would like to purchase this equipment from the same vendor so that the equipment, add-on and upgrades are all from the same manufacturer and vendor for warranty, equipment service, customer service and quality assurance purposes. Adding the same equipment from several different vendors makes training, warranty applications, equipment service, customer service and quality assurance needs far more complicated than working with one vendor. Having the same equipment from different vendors, each with different training needs, warranties service requirements and modifications decreases the efficiency of our operation and often causes unforeseen problems.

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PART III: SUPPLEMENTAL QUESTIONS


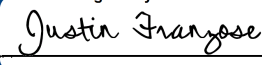
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The commander of the evidence response team requested a quote for the product which is less expensive than other products and models from other manufacturers. This product is without a yearly maintenance fee which is part of the proposal for like products from other manufacturers.

4. Describe the plan for future competition for the goods or services.

This is a fairly new kind of technology our agency would be employing at crime scenes in the State of Maine. Depending on our use, success or failure of performance and the potential need for additional technology of this kind, competition for similar instruments could be considered in the future.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Kendra Coates	Date:	11/10/2020
Signature of DAFS Procurement Official:	DocuSigned by: 		
Printed Name:	AEEED9C7B3A8044E... Justin Franzose	Date:	11/13/2020