

## State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

### PART I: OVERVIEW

Department Office/Division/Program:		<b>DECD/Office of Community Development</b>	
Department Contract Administrator or Grant Coordinator:		Deborah Johnson, Director	
(If applicable) Department Reference #:			
Estimated Contract or Grant Amount:	\$ 120,000.00	Advantage CT / RQS #: CT 19A	20181024000000001447
<b>AMENDMENT</b>	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
<b>GRANT</b>	Project Start Date:	<b>10/31/2018</b>	Grant Start Date: 10/31/2018
	Project End Date:	<b>06/30/2021</b>	Grant End Date: 06/30/2021
<b>ALL OTHER</b>	Proposed Start Date:		Proposed End Date:
Vendor/Provider/Grantee Name, City, State:		City of Rockland, ME	
Brief Description of Goods/Services/Grant:		2018 HA Grant	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
<b>X</b>	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

**1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.**

The amendment is to add \$120,000 in funds to complete additional projects.

This is a Community Development Block Grant (CDBG) which is provided by an annual allocation of Federal Funds to the State of Maine from the Department of Housing and Urban Development (HUD). The CDBG Program funds are used to implement community and economic development needs and to benefit low to moderate income persons as defined by HUD.

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## PART III: SUPPLEMENTAL QUESTIONS

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

CDBG grants are awarded through an annual process pursuant to the CDBG Program Statement which is established by the State of Maine citizen participation process and approved by HUD.

This vendor/provider is one of multiple "eligible applicants", as defined by the CDBG program, that demonstrated their project met the "eligible activity" and "project benefit" requirements of that program and was selected for award via the CDBG program application review process.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

This project is funded through a Community Development Block Grant (CDBG) which is provided by an annual allocation of Federal Funds to the State of Maine from the Department of Housing and Urban Development (HUD). Funds are disbursed through a process pursuant to the CDBG Program Statement which is established by the State of Maine citizen participation process and approved by HUD. The CDBG Program funds are used to implement community and economic development needs and to benefit low to moderate income persons as defined by HUD.

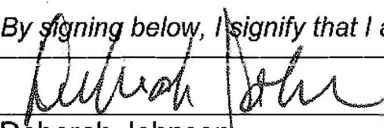
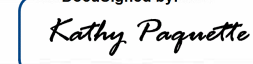
**CFDA # 14.228, <http://www.maine.gov/decd/meocd/>**

Costs established in the application process are estimates; where applicable are the results of work by an architect, engineer or other professional. Final construction costs are determined by a bid process implemented at the municipal level.

**4. Describe the plan for future competition for the goods or services.**

CDBG grants are awarded through an annual process pursuant to the CDBG Program Statement which is established by the State of Maine citizen participation process and approved by HUD. All units of general local government in Maine, including plantations, except for the entitlement communities of Auburn, Bangor, Biddeford, Lewiston and all of Cumberland County with the exception of Baldwin, Brunswick, Casco and Frye Island, are eligible to apply for, and receive, State CDBG program funds.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
<b>Printed Name:</b>	Deborah Johnson	<b>Date:</b>	10/28/20
<b>Signature of DAFS Procurement Official:</b>	<small>Digitally signed by:</small> 		
<b>Printed Name:</b>	Kathy Paquette	<b>Date:</b>	11/2/2020