



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
 OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Office of Public Safety – Maine State Police	
Department Contract Administrator or Grant Coordinator:		Lt. Jason Richards Iris Rogers	
(If applicable) Department Reference #:		N/A	
Agency Department Code:	16A	Advantage CT / RQS #:	20250918*485
Amount: (Contract/Amendment/Grant)		\$32,846.00	
CONTRACT	Proposed/Original Start Date:	11/1/2025	Proposed End Date: 10/31/2026
AMENDMENT	New Effective Date:	Click or tap to enter a date.	Effective Date:
GRANT	Project Start Date:		New End Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		LeadsOnline LLC VC0000272081 6900 Dallas Parkway, Suite 825 Plano, Texas 75024-4200	
Brief Description of Goods/Services/Grant:		11 Nighthawk User Licenses	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input checked="" type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This is an annual renewal of our current Nighthawk Leovision software that takes in thousands of pages and gigabytes of information provided by electronic service providers such as Facebook, cell provider calls, twitter, and quickly sorts and organizes those records by date. It also allows for efficient searching of those records. Without the Nighthawk application, Maine State Police Detectives would spend days combing through records received via search warrant to find case relevant information. Nearly 100% of investigations involve digital media and records. In today's major investigations search warrants for those records often require not just one person but teams of Detectives and prosecutors working for hours and, frequently, days to provide the legal process for those records. When the records are provided, that process continues, stressing staff that are needed elsewhere in the investigation. This application takes the second half of that process and condenses days into minutes, resulting in significant savings and has proven itself to be an effective time saver throughout the first year. Additionally, accounts are restricted to authorized law enforcement.

Amazon Web Services (AWS) is a secure Gov Cloud provider that complies with FedRamp High Baseline. It is CJIS compliant and complies with FIPS 140-2. Services run in a private subnet within a secure Virtual Private Cloud. Data is encrypted in transit by utilizing URLs for all data transfers. User data is encrypted at rest with AES256 encryption.

Nighthawk does not touch agency networks or require IT resources and does not require the agency to purchase additional hardware or equipment.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

No other vendor has an application with the features of Nighthawk. Nighthawk is able to process documents across all electronic service provider/social media providers as well as cellular phone records in chronological order across providers. We have researched other applications and worked with other agencies and this service is not available through any other vendor or application.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The pricing is provided per user license with a break in pricing, if purchasing 10 or more licenses which allows us to share licenses with the Computer Crimes Unit, MIAC and all three Major Crimes Units where the biggest need is for collating investigative data. We were able to reduce the number of license from 13 to 11 this year.

The service provides a very large cost savings and assists investigations which is particularly important when law enforcement is short staffed, and demand is high.

The per user price has been set up to include data storage, tech support, new user training, and documentation.

Legislatively allocated funds are available in our 010-funding account for the bulk of this annual license renewal.

PART III: SUPPLEMENTAL INFORMATION

4. Describe the plan for future competition for the goods or services.

The Maine State Police Computer Crimes Unit routinely evaluates new forensic software tools in an ongoing effort to further our capabilities to extract critical data from the myriads of digital components (smart phones, tablets, game stations, cameras, etc.) that are in use and may be developed for future use (and unfortunately misuse) by consumers. The Unit has, on occasion, been used as a beta-test site for new forensic software. We do this to improve our work product and spur improvement within the computer forensic field. We will continue to look for new and innovative technology to improve the investigative process and will make changes in vendors and platforms as needed that we can justify with cost savings and/or efficiencies, and include Procurement Services and the Equal Opportunity State policies and laws.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department’s signatory affirms, understands, and acknowledges Maine’s Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	<i>Derek A Gorneau</i>		
Typed Name:	Derek Gorneau, Assistant to the Commissioner	Date:	09/22/25

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department’s Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Lauren Mounouris</i>		
Typed Name:	<small>068D14CB2FB7408...</small> Lauren Mounouris, IT Procurement Systems Analyst	Date:	10/10/2025






PJF LeadsOnline Nighthawk 9-18-2025

Final Audit Report

2025-09-22

Created:	2025-09-18
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