



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Governor's Energy Office/Department of Energy Resources		
Department Contract Administrator or Grant Coordinator:	Tagwongo Obomsawin		
(If applicable) Department Reference #:			
Agency Department Code:	50A	Advantage CT / RQS #:	20250924*0595
Amount: (Contract/Amendment/Grant)	\$38,134		
CONTRACT	Proposed/Original Start Date:	10/1/2023	Proposed/Most Recent End Date: 9/30/2025
AMENDMENT	New Effective Date:	9/22/2025	New End Date (if Applicable): 9/30/2026
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	BW Research Partnership, Carlsbad, CA		
Brief Description of Goods/Services/Grant:	This follow-up report to the 2024 Maine CEIR (2025 CEIR) will provide an update to clean energy employment across Maine.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice

<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This follow-up report to the 2024 Maine CEIR will provide an update to clean energy employment across Maine. Data will be provided through the last quarter of 2024, taken from the 2025 U.S. Energy and Employment Report data collection. The 2025 Maine CEIR will include all the same details as last year’s report, such as employment data by clean energy technologies, sub-technologies, and industry sectors.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

The data collected and analyzed by BWRP is the foundation for the annual U.S. Energy and Employment Report (USEER). BWRP is the exclusive owner of the underlying historical data. Since 2015, the USEER has provided a unique window on the people who meet the nation’s energy needs, and identifies important trends and skill sets for the 21st century energy workforce. The report provides a quantitative lens with which to evaluate the employment impact of new energy technologies, shifting fuels deployment, and evolving transmission and distribution systems. It presents a unique snapshot of energy efficiency employment in key sectors of the economy, including construction and manufacturing.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Proposed costs are reasonable and consistent with previous contracts with the vendor.

4. Describe the plan for future competition for the goods or services.

If further updates to the Clean Energy Industry Report are needed, additional work could result under the existing contract. For new services, the Governor’s Energy Office may conduct competitive processes, as appropriate.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE


Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

X The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict Interest statutes and, in accordance with those statutes and to the best of their knowledge, has terminated that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

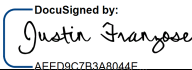
1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Dan Burgess	Date:	09/29/2025

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:			
Typed Name:	Justin Franzose	Date:	10/8/2025



BWR_20250924-0595_PJF3

Final Audit Report

2025-09-29

Created:	2025-09-29
By:	Pamela Grimshaw (pamela.grimshaw@maine.gov)
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