



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

| PART I: OVERVIEW | | | |
|---|----------------------|---|------------------------------------|
| Department Office/Division/Program: | | Maine DOT Region 4 Fleet | |
| Department Contract Administrator or Grant Coordinator: | | Jeremy Schobel | |
| (If applicable) Department Reference #: | | T19-558 | |
| Amount: (Contract/Amendment/Grant) | \$ \$5,734.67 | Advantage CT / RQS #: | Click or tap here to enter text. |
| CONTRACT | Proposed Start Date: | 7/24/2024 | Proposed End Date: 8/6/2024 |
| AMENDMENT | Original Start Date: | | Effective Date: |
| | Previous End Date: | | New End Date: |
| GRANT | Project Start Date: | | Grant Start Date: |
| | Project End Date: | | Grant End Date: |
| Vendor/Provider/Grantee Name, City, State: | | United Construction & Forestry, Hermon, Me. | |
| Brief Description of Goods/Services/Grant: | | Repairs are needed for the transmission clutch. | |

| PART II: JUSTIFICATION FOR VENDOR SELECTION | | | |
|--|-----------------------------------|--------------------------|----------------------------------|
| Check the box below for the justification(s) that applies to this request. (Check all that apply.) | | | |
| <input type="checkbox"/> | A. Competitive Process | <input type="checkbox"/> | G. Grant |
| <input type="checkbox"/> | B. Amendment | <input type="checkbox"/> | H. State Statute/Agency Directed |
| <input checked="" type="checkbox"/> | C. Single Source/Unique Vendor | <input type="checkbox"/> | I. Federal Agency Directed |
| <input type="checkbox"/> | D. Proprietary/Copyright/Patents | <input type="checkbox"/> | J. Willing and Qualified |
| <input type="checkbox"/> | E. Emergency | <input type="checkbox"/> | K. Client Choice |
| <input type="checkbox"/> | F. University Cooperative Project | <input type="checkbox"/> | L. Other Authorization |

Please respond to ALL of the questions in the following sections.

| PART III: SUPPLEMENTAL INFORMATION | |
|--|---|
| 1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I. | <p>Unit T19-558 was slipping in high gear and throwing trans codes, Our MDOT Fleet tech tried diagnosing the issue in The Pembroke location but without any John Deere diagnostic software his efforts fell short. The fleet tech then tried to do a transmission recalibration, and that effort failed as well, at this point the decision was made to send the unit to a qualified John Deere dealer. Once at the John Deere dealer a tech checked the codes using a transmission calibration harness, he was able to successfully complete this process. The unit was then test driven and shifted through all the gears with no issues. However, with the machine in park and with the engine running, the speedometer showed a value above zero. The transmission diagnostic screen showing the output shaft speed sensor, showed rpm's even though the machine was in park. John Deere tech installed a new output shaft sensor and replaced the vent/breathers in each rear axle as well. The complete cost of these repairs was \$5,734,67.</p> |
| 2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable. | <p>The vendor for this work was able to get the unit in, perform diagnostic testing and make the repairs in a timely manner and has John Deere trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was for the vendor to complete the repair.</p> |
| 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee. | <p>United Construction & Forestry is a John Deere dealer that we have had work done in the past as they are an approved Vendor. They are able too efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner without any means to perform diagnostic testing.</p> |
| 4. Describe the plan for future competition for the goods or services. | <p>We will continue to work with all Approved Vendors in the Greater Bangor area. In this case United Construction & Forestry had the best skill set and availability to get the Unit in for repairs and returned to Maine DOT in a timely manner.</p> |

| PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP) | |
|--|--|
| Does this request utilize ARPA/MJRP funds? | |
| <input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s). | |
| <input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies. | |
| <input checked="" type="checkbox"/> No – If No, proceed to Part V. | |

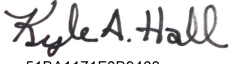
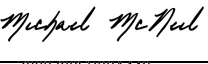
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

| | | | |
|--|---|-------|------------|
| Signature of requesting Department’s Commissioner (or designee): | DocuSigned by:  51BA1171F8B9463... | | |
| Typed Name: | Kyle Hall, Director, Maintenance & Operations | Date: | 10/22/2024 |
| Signature of DAFS Procurement Official: | DocuSigned by:  7008796FB36A449... | | |
| Typed Name: | Michael McNeil | Date: | 10/28/2024 |

NOI 1020241268