



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		DHHS/OCFS	
Department Contract Administrator or Grant Coordinator:		Shawn Belanger	
(If applicable) Department Reference #:		OVP-25-2210	
Amount: (Contract/Amendment/Grant)	\$ 6,809,193.75	Advantage CT / RQS #:	CT-10A-20240826000OVP252210
CONTRACT	Proposed Start Date:	10/1/2024	Proposed End Date: 9/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Maine Coalition Against Sexual Assault (MECASA) Augusta, ME	
Brief Description of Goods/Services/Grant:		Statewide Sexual Assault Coalition	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The purpose of this agreement is to deliver a statewide service of intervention and prevention programming in response to sexual violence and sex trafficking and sexual exploitation, to address the emergent needs of victims and to engage communities and institutions in systemic change. The provider shall ensure: 1) Management and oversight of the Sexual Assault Support Centers (SASCs) and the Children’s Advocacy Centers (CACs) for the terms set forth in this Agreement as well as 2) The provision of quality intervention and prevention services by the statewide network of SASCs and CACs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

22 M.R.S.A § 1663. Rules, recognizes the Maine Coalition Against Sexual Assault (MECASA) as the state subject matter expert regarding sexual assault and rape.

The Department relies on MECASA to provide services and training that keep field staff up to date and proficient in issues and trends in the field, changes to the criminal code, and other statutory requirements. MECASA also provides training, monitoring and written review of specific quality assurance standards for all sexual assault centers in Maine.

The expansion of the Child Advocacy Centers statewide was a significant initiative for the Department. . MECASA has been the lead partner in the CAC initiative in Maine. It provides all training and technical assistance to each CAC and manages the standards of accreditation for CACs. MECASA also serves as a pass-through for federal funds to the Child Advocacy Centers and all of the SASCs statewide.

Working with MECASA is also the most coordinated, efficient, and effective way to manage standards and quality across the State for services for victims of sexual assault, child sexual abuse, stalking and human sex trafficking.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

MECASA is the only provider with the infrastructure to provide leadership, oversight and monitoring of all of the sexual assault resource centers and CACs statewide.

4. Describe the plan for future competition for the goods or services.

In the coming year, the Department will pull together a group of stakeholders to review recommendations from the statewide victim needs assessment and help inform the future strategic funding plan for violence prevention services.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

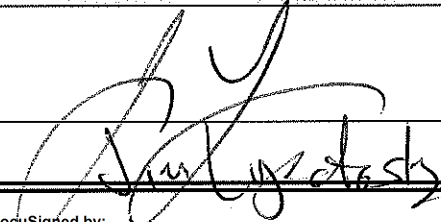
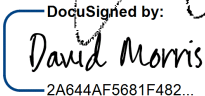
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS Title 5, §18 and §18-A, in harmony with MRS Title 17, §3104.

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):		
Typed Name:		Date: 9-Sep-24
Signature of DAFS Procurement Official:	DocuSigned by:  2A644AF5681F482...	
Typed Name:	David Morris	Date: 10/16/2024

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