



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Office of Public Safety – Maine State Police	
Department Contract Administrator or Grant Coordinator:		Lt. Jason Richards Starla Dorval	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 5,299	Advantage CT / RQS #:	RQS 16A 20241008*549
<b>CONTRACT</b>	Proposed Start Date:	<b>9/1/2024</b>	Proposed End Date: 8/31/2025
<b>AMENDMENT</b>	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Leads On Line 6900 Dallas Parkway, Suite 825 Plano, Texas 75024-4200	
Brief Description of Goods/Services/Grant:		(3) Cellhawk Annual Concurrent User Licenses Renewal	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input checked="" type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This is an annual renewal of our current Cellhawk software that is utilized by our Cellular Analysis Detectives for cell record and tower analysis and geospatial location analysis in homicide and other egregious crimes against persons investigations in support of the States Major Crimes Units as well as Portland and Bangor Police Departments homicide investigations.

Amazon Web Services (AWS) is a secure Gov Cloud provider that complies with FedRamp High Baseline. It is CJIS compliant and complies with FIPS 140-2. Services run in a private subnet within a secure Virtual Private Cloud. Data is encrypted in transit by utilizing URLs for all data transfers. User data is encrypted at rest with AES256 encryption.

Cellhawk does not touch agency networks or require IT resources and does not require the agency to purchase additional hardware or equipment.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

No other vendor has an application with the features of Cellhawk. Cellhawk is a gold standard and unique tool that has been utilized with success for years within the Computer Crimes Cell Analysis Unit. We have researched other applications and worked with other agencies and a similar service is not available through any other vendor or application.

There is work on-going to update this vendor through Maine State Police and the Fire Marshall's Office to renew our Nighthawk licenses as the previous vendor was purchased by Leads OnLine The subscription expired August 31, 2024 but the company is keeping the license active until correct processing can be done as soon as possible to keep this critical tool active in the field.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The pricing is provided per user license. The service provides a very large cost savings and assists investigations which is particularly important when law enforcement is short-staffed and demand is high. Office of Juvenile Justice and Delinquency Prevention / Dept. of Justice grant funding is in place for this application.

4. Describe the plan for future competition for the goods or services.

The Maine State Police Computer Crimes Unit routinely evaluates new forensic software tools in an ongoing effort to further our capabilities to extract critical data from the myriad of digital components (smart phones, tablets, game stations, cameras, etc.) that are in use and may be developed for future use (and unfortunately misuse) by consumers. The Unit has, on occasion, been used as a beta-test site for new forensic software. We do this to improve our work product and spur improvement within the computer forensic field. We will continue to look for new and innovative technology to improve the investigative process and will make changes in vendors and platforms as needed that we can justify with cost savings and/or efficiencies.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.
<input checked="" type="checkbox"/> No – If No, proceed to Part V.

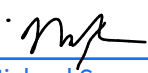
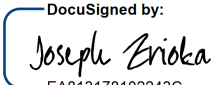
**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

<input checked="" type="checkbox"/> The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.
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**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	 <a href="#">Michael Sauschuck (Oct 8, 2024 15:54 EDT)</a>		
Typed Name:	Michael Sauschuck	Date:	Oct 8, 2024
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C...		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	10/9/2024






# Leads OnLine CELLHAWK 2024 Renewal PJJ

Final Audit Report

2024-10-08

Created:	2024-10-08
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAY8A3dVoHKn0omNbwv5viy1UCFUe7qP8V

## "Leads OnLine CELLHAWK 2024 Renewal PJJ" History

-  Document created by Starla R Dorval (Starla.R.Dorval@maine.gov)  
2024-10-08 - 6:57:08 PM GMT
-  Document emailed to Michael Sauschuck (michael.sauschuck@maine.gov) for signature  
2024-10-08 - 6:57:35 PM GMT
-  Email viewed by Michael Sauschuck (michael.sauschuck@maine.gov)  
2024-10-08 - 7:53:58 PM GMT
-  Document e-signed by Michael Sauschuck (michael.sauschuck@maine.gov)  
Signature Date: 2024-10-08 - 7:54:05 PM GMT - Time Source: server
-  Agreement completed.  
2024-10-08 - 7:54:05 PM GMT