



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		Maine DOT Region 4 Fleet	
Department Contract Administrator or Grant Coordinator:		Jeremy Schobel	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 12,614.99	Advantage CT / RQS #:	20240918000000000434
CONTRACT	Proposed Start Date:	8/26/2024	Proposed End Date: 9/12/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Freightliner& Western Star of Me. 422 Perry Road, Bangor ME. 04401	
Brief Description of Goods/Services/Grant:		Engine was leaking fuel & oil between the engine block and heads.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	<p>Unit T01-161 was sent to the Bangor Fleet Garage with a complaint that it was leaking fuel. Upon further inspection performed by a Bangor Fleet Technician it was discovered that the fuel leak was coming from between the heads and block for cylinders 5 & 6 and cylinders 1,2,3 and 4 were leaking oil. T01-161 is a 2004 Sterling with a Mercedes-Benz Engine, This Engine requires the use of specialty tools to work on it. The decision was made to send it to a local vendor with better knowledge of the unit. Once the unit arrived at Freightliner & Western Star of Maine, they verified the fleet tech’s findings that fuel was leaking from between the heads and engine block. The engine was torn down, and the fuel injector nozzles were removed from the individual heads and installed in the new heads. Vendor tech then cleaned the block surface to accept the new head gaskets and installed new heads and torqued to spec. They reinstalled the intake gasket and intake manifold, fuel lines, valve cover, air intake tube, air box, intercooler tubes and torqued to spec. Vendor tech installed a new oil filter, oil, fuel filter and anti-freeze. Once the engine was completely back together it was steam cleaned and road tested with no issues found. The total cost of this repair with parts and labor totaled \$12,614.99.</p>
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	<p>The vendor for this work was able to get unit T01-161 in to be diagnosed and repaired in a timely manner and also has Mercedes-Benz Engine trained technicians including the special tools for the repair and parts associated with this issue.</p> <p>The magnitude of this repair was considered, and the logical decision was for the vendor to complete the repair.</p>
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	<p style="text-align: center;">Freightliner & Western Star of Maine is a Mercedes-Benz Engine (Sterling Truck) dealer that we have had work done at in the past as they are an approved Vendor. They are able too efficiently and cost effectively do a repair of this significance. This repair would not have been something the department could have cost effectively done and completed in a timely manner with the amount of Trucks & Equipment Region 4 has currently waiting to be repaired.</p>
4. Describe the plan for future competition for the goods or services.	<p>If we could convince more vendors that work on Mercedes-Benz engines to move into more locations in the state it would potentially foster better competition.</p>

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

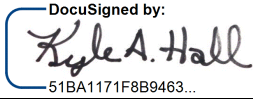

PART V: CONFLICTS OF INTEREST (COI); PURCHASES BY THE STATE

Does the requesting Department signatory understand and acknowledge Maine’s COI Statute?

Yes, the requesting Department signatory understands and acknowledges [Title 17, Chapter 101, §3104](#).

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Kyle Hall, Director, Maintenance & Operations	Date:	9/17/2024
Signature of DAFS Procurement Official:			
Typed Name:	Sherri Brooker	Date:	10/4/2024