



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DPS/MSP		
Department Contract Administrator or Grant Coordinator:		Sgt. Christopher Tupper Starla Dorval		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$23,146.00	Advantage CT / RQS #:	RQS 16A 20231016*616
CONTRACT	Proposed Start Date:	11/1/2023	Proposed End Date:	1/31/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		CI Technologies St Augustine, FL		
Brief Description of Goods/Services/Grant:		Module to be used in conjunction with IAPro		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

IAPro is the software currently used by the Office of Professional Standards to document internal affairs investigations. Blue Teams is a module to be used in conjunction with IAPro. Blue Team will allow our agency to properly document use of force incidents, pursuits, firearm discharge, and assist frontline supervisor with documenting complaints. This will allow Supervisors and Command staff members to identify performance issues in "real-time"

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

CI Technologies is the company that produces IAPro and Blue Team. The Maine State Police already uses IAPro. Blue Team is designed to work in conjunction with IAPro. To use a different vendor an entirely new system would have to be purchase.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The price includes user training. This module is less expensive than purchasing a completely new system and migrate current data into that new system.

4. Describe the plan for future competition for the goods or services.

In the event this product was no longer supported we would seek new software that would meet the agency's needs.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

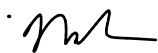
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):


[Michael Sauschuck \(Oct 17, 2023 07:04 PDT\)](#)


Typed Name:

Michael Sauschuck

Date:

Oct 17, 2023

Signature of DAFS
Procurement Official:

DocuSigned by:

EA813178102243C...

Typed Name:

Joseph Zrioka Director of IT Procurement

Date:

10/18/2023






Blue Team PJF

Final Audit Report

2023-10-17

Created:	2023-10-17
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
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