



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea-Run Fisheries and Habitat		
Department Contract Administrator or Grant Coordinator:		Danielle Frechette/Angela Hopkins		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 70,785	Advantage <u>CT</u> / RQS #:	13A 20210112000000002019
CONTRACT	Proposed Start Date:		Proposed End Date:	Click or tap to enter a date.
AMENDMENT	Original Start Date:	4/1/2021	Effective Date:	10/1/2022
	Previous End Date:	9/30/2022	New End Date:	12/31/2023
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		University of Maine		
Brief Description of Goods/Services/Grant:		Conduct telemetry study to understand behavior and survival of Atlantic salmon kelts in Maine rivers		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	CCAR will continue to hold, feed, and care for Atlantic salmon until the time at which they can be released into rivers, in October 2023.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	The University of Maine Center for Cooperative Aquaculture Research has the facilities, equipment, and training to rear endangered Atlantic salmon.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	Costs were negotiated at the start of the project in 2021.
4. Describe the plan for future competition for the goods or services.	If in the future, another vendor becomes available that has the adequate facilities and capabilities to fill this role, each will be evaluated equally.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS			
The signatures below indicate approval of this procurement request.			
Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Patrick Keliher, Commissioner	Date:	10/17/22
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> Martha Verhille		
Typed Name:	<small>391CE7A1493D45B...</small> Martha Verhille	Date:	10/27/2022