



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DAFS/OIT/PEGA Application Support		
Department Contract Administrator or Grant Coordinator:		William Mason		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)	\$16,410 increase	Advantage CT / RQS #:	CT 18B 20220919000000000844	
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	10/1/2022	Effective Date:	10/19/2022
	Previous End Date:	9/30/2027	New End Date:	No change
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Stratosphere Consulting Services, LLC - Kittery Maine		
Brief Description of Goods/Services/Grant:		Pega application software enhancement		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Updates to The DMR LEEDS Application, Pega app supported by Stratosphere Technical Consulting, LLC. Work as defined in the contract amendment. This is a continuation of the enhancement work that was begun under the previous contract with the same vendor.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Stratosphere is in year one (1) of a five (5) year contract with The State of Maine to support all State of Maine Pega applications. As such, they are constantly updating the applications source codes and deploying new bug fixes to production. Consequently, they are the most familiar with the programming architecture, testing, and deployment standards. Adding an additional vendor would not only cause slower development and less effective testing but would also introduce the additional risk of having multiple vendors colliding with source code changes and production deployment scheduling.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are consistent with the current support contract in place with the same vendor which was negotiated through the RFP process.

4. Describe the plan for future competition for the goods or services.

The current support contract with Stratosphere runs through September 30, 2027. As we approach that date we will work with the Procurement team to determine if the competitive bidding process is needed.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

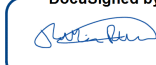
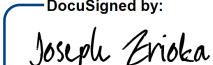
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Procurement Justification Form (PJF)

Signature of requesting Department's Commissioner (or designee):	DocuSigned by:  052B9AC7F56A489...		
Typed Name:	Frederick Brittain, Chief Information Officer	Date:	10/26/2022
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C		
Typed Name:	Joseph Zrioka, Director of IT Procurement	Date:	10/25/2022