

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Department of Public Safety, Bureau of Highway Safety	
Department Contract Administrator or Grant Coordinator:		Jaime L. Pelotte	
(If applicable) Department Reference #:		N/A	
Amount: (Contract/Amendment/Grant)	\$ 87,500.00	Advantage CT / RQS #:	16A 20170918*1064
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	10/01/2017	Effective Date:
	Previous End Date:	09/30/2022	New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Lexis Nexis Risk Solutions, Inc. Alpharetta, GA 30005	
Brief Description of Goods/Services/Grant:		Traffic Records Systems -upgrades, maintenance, and support.	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
<b>X</b>	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Lexis Nexis Risk Solutions was awarded contracted services through RFP# 20080505223 to provide several web-based traffic records systems for use by state agencies, law enforcement, and the general public. The initial contract was completed, as well as eight (8) additional years thru renewal periods.

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### PART III: SUPPLEMENTAL INFORMATION

These traffic records systems are currently being utilized by the Department of Public Safety, Department of Transportation, Bureau of Motor Vehicles, Maine State Police, Maine Judicial System, municipal and county law enforcement, the Fatality Analysis Reporting System, Metropolitan Planning Organizations and the general public. These systems include: Maine Crash Reporting System (MCRS), Maine Public Query Access Tool for crash and fatal statistics, and e-Citation. Lexis Nexis has also facilitated the federally required Traffic Records Coordinating Committee and the Annual Traffic Records Strategic Plan for more than eight (8) years on behalf of the Department of Public Safety, Bureau of Highway Safety.

As a result of federal updates to traffic records system requirements under Model Minimum Uniform Crash Criteria (MMUCC), and State legislatively required changes, these systems are in frequent need of modifications or enhancements. Such enhancements include deleting, changing and increasing specific data elements (i.e. distraction elements) to capture more information on the crash form. Maine Crash Reporting was created beginning in 1998 under Traffic Records Committee purview. The system has evolved but continues to support statewide crash reporting by all law enforcement agencies. Needed enhancements to this system include updating federal elements and creating interfaces between other data systems and the crash system to allow certain license and registration fields within MCRS to auto-populate. Maine e-Citation has been developed and is currently in the implementation phase with more law enforcement agencies signing on monthly. Additionally, some enhancements and upgrades are needed to the Public Query Access Tool which allows the public to run ad-hoc reports on crash and fatal data to use for municipal planning or general reporting.

Finally, the remainder of this contract includes annual maintenance for these already established systems. Annual maintenance includes help-desk support for all Maine law enforcement for MCRS, Public Query and e-Citation; and support for the Maine DOT with crash data export and review.

#### **2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

These services are not available through the State OIT. The vendor has built and provided these systems and necessary support for many years and has the expertise to maintain and upgrade the systems as needed and required.

#### **3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The amount was negotiated and based on prior yearly contract expenses is fair and reasonable.

#### **4. Describe the plan for future competition for the goods or services.**

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### PART III: SUPPLEMENTAL INFORMATION

Contract extension is to allow time for new five year agreement to be negotiated with vendor.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Michael Sauschuck</i>		
<b>Printed Name:</b>	Michael J. Sauschuck	<b>Date:</b>	10/17/2022
<b>Signature of DAFS Procurement Official:</b>	<i>Joseph Zrioka</i>		
<b>Printed Name:</b>	Joseph Zrioka, Director of IT Procurement	<b>Date:</b>	10/17/2022






# Procurement Justification Form (PJF) Amendment FFY2023 3 months

Final Audit Report

2022-10-17

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