



**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Environmental Protection/Air Quality Assessment	
Department Contract Administrator or Grant Coordinator:		Donald Darling, Jr.	
(If applicable) Department Reference #:		013-06A-2100-13 4991 AFLD FY2124PPG	
Amount: (Contract/Amendment/Grant)	\$ \$7,872.00 (7500 plus shipping 372	Advantage CT / RQS #:	06A 20221004*0473
CONTRACT	Proposed Start Date:	<b>10/1/2022</b>	Proposed End Date: 9/30/2025
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Clarity Io 808 Gilman Street Berkeley, CA 94710	
Brief Description of Goods/Services/Grant:		For service and maintenance of ambient air monitoring equipment. Service includes use and maintenance of ambient air quality monitoring equipment and cloud storage - access to data.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Maine DEP is conducting an air monitoring study in Portland and South Portland and needs sampling equipment beyond what is available to Air Bureau. Paying for a service to provide equipment and maintenance of this equipment relieves the Air Bureau of incurring capital equipment cost to obtain this valuable air quality data.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Clarity Io is a unique vendor with an established reputation for reliability of their monitoring platform. The Air Bureau had opportunity to test the equipment for one-year in Rumford, Maine and found the equipment to be completely reliable.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The service agreement is at a reduced rate negotiated with the vendor. We are saving \$700.00/year vs their published service rate for the equipment.

4. Describe the plan for future competition for the goods or services.

Air Quality Assessment staff keep abreast of developments in monitoring equipment, participate in workshops and conferences where vendors demonstrate their products. In addition, staff communicate with staff from neighboring states about their experiences with equipment. This effort allows our staff to evaluate where best to seek new equipment and services.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**


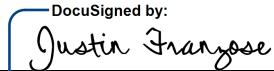
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Melanie Loyzim	Date:	Oct 15, 2022
Signature of DAFS Procurement Official:			
Typed Name:	Justin Franzose	Date:	10/17/2022