

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OBH/Sarah Miller/Kristen King		
Department Contract Administrator or Grant Coordinator:		Nancy Tan/Ryan Roberts		
(If applicable) Department Reference #:		SFS-22-066		
Amount: (Contract/Amendment/Grant)	\$186,043.00	Advantage CT / RQS #:	CT-10A-20210908*0608	
CONTRACT	Proposed Start Date:	9/1/21	Proposed End Date:	8/31/23
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		University of Maine System acting through University of Maine Orono, Maine		
Brief Description of Goods/Services/Grant:		Postdoctoral Fellowship in Forensic Psychology		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The purpose of this Agreement is to establish a collaboration with the State Forensic Service (SFS) to administer a postdoctoral fellowship program psychologists and psychiatrists in developing expertise in the forensic aspects of each profession, with emphasis on the assessment of competency, criminal responsibility and abnormal condition of mind under the laws of the State." See 34-B M.R.S. § 1212 (3). This Agreement will further the efforts of SFS to recruit and train a highly qualified workforce to conduct forensic mental health assessments.

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The Provider shall collaborate with SFS in four primary ways:

1. Provide expertise regarding development and maintenance of a postdoctoral level program (the "Program") in clinical psychology;
2. Provide relevant content area expertise, supervision, resources, and support for Fellows and Supervisors, as appropriate;
3. Administer stipends for postdoctoral Fellows, along with associated benefits; and
4. Provide administrative support for the Program.

The twelve (12) month Program training year shall commence on August 30, 2022.

in forensic mental health assessment. SFS is required by statute (15 M.R.S. §§ 101-D, 3309-A, 3318-A, 3318-B) to conduct court ordered evaluations in criminal cases. SFS is further responsible for ensuring that examiners conducting such evaluations are qualified to do so and is authorized to "establish and maintain a professional education program designed to assist licensed

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The University of Maine is the only university or college in the state of Maine that offers a doctoral degree program in clinical or counseling psychology. Because that is the foundational training required for postdoctoral fellows, UMaine is therefore the only setting that has staff/faculty with the requisite expertise regarding both clinical knowledge and program, accreditation, and training standards.

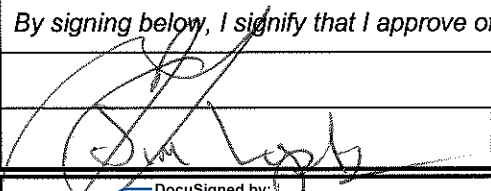
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The University of Maine offers discounted rates to state government entities compared to their contracts with other types of agencies. There is no other university or college with the requisite knowledge base for this contract.

4. Describe the plan for future competition for the goods or services.

This program will be reviewed and renewed every two years, pending continued agreement by both parties. If another university or college in Maine develops a doctoral program in clinical or counseling psychology and becomes accredited by the American Psychological Association, we would then consider an RFP.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	30-Sep-21
Signature of DAFS Procurement Official:	DocuSigned by: <i>Kathy Paquette</i>		
Printed Name:	Kathy Paquette <small>41C2BA36FAF44CD...</small>	Date:	10/29/2021