

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Department of Corrections as the Maine State Prison			
Department Contract Administrator or Grant Coordinator:		Bob Walden			
(If applicable) Department Reference #:					
Amount: (Contract/Amendment/Grant)	\$ 195,946	Advantage CT / RQS #:	03A 20211015*0417		
CONTRACT	Proposed Start Date:	November 1, 2021	Proposed End Date:	April 30, 2022	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Enercon; East Peoria, Illinois			
Brief Description of Goods/Services/Grant:		Prison Generator System Switchgear Repair/Replacement			

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
X	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Emergency repair of the Maine State Prison's backup power generator system due to heavy damage created by a power surge and antiquated switchgear parts and control panels.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Enercon Company is our ongoing specialized generator system inspecting and repair vendor with certified technicians and engineering specialists.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Our emergency generator system has been very well maintained for the past 20 years with assistance and support from the Enercon Company and their specialized technicians. The power surge damage on this antiquated system requires their expertise and a detailed scope of work and cost breakdown has been provided to get the prison back in safe and modern generator operations. The Department believes the quoted prices to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

The Maine State Prison remains committed to exploring competitive alternative products and services whenever possible, particularly with Maine based companies.

PART IV: LATE JUSTIFICATION

1. Is the vendor currently working? Yes No – If No, proceed to Part V


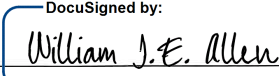
2. If you answered Yes to question 1, explain why the vendor is working before the contract is final approved.

PART V: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

1. Does this request utilize ARPA/MJRP Funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part VI

PART VI: APPROVALS			
Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
			
Printed Name:	Randall A. Liberty	Date:	10/22/2021
Signature of DAFS Procurement Official:	DocuSigned by: 		
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Printed Name:	william J.E. Allen	Date:	10/28/2021

NOI 1020210866 10/28/2021 - 11/03/2021

