



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DVEM		
Department Contract Administrator or Grant Coordinator:		Joseph Wilson		
(If applicable) Department Reference #:		Bid #22-014		
Amount: (Contract/Amendment/Grant)	\$ 12,000.00	Advantage CT / RQS #:	15A 20210921*0748	
CONTRACT	Proposed Start Date:	11/1/2021	Proposed End Date:	10/31/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Centra-Larm Monitoring, Inc. Manchester, NH 03109		
Brief Description of Goods/Services/Grant:		Provide central monitoring of intrusion detection systems (IDS) for weapons vaults		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Military Bureau is responsible to safeguard various weapons systems in 23 arms vaults in various armories located throughout the State of Maine.

As part of this protection, the status of the alarm system needs to be constantly monitored and the appropriate parties immediately notified in case of alarm per Army Regulation 190-11, Physical Security of Arms, Ammunition and Explosives and the Department of Defense (DOD) United Facilities Guide Specification 28 20 02, Central Monitoring Services for Electronic Security Systems.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The State of Maine Military Bureau does not have this capability.
There are no other agencies that are known to have this capability.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Centra-Larm Monitoring, Inc. has held this service contract for several years with the State of Maine Military Bureau. The cost has only increased by 9% since the last contract term from originated in 2019

4. Describe the plan for future competition for the goods or services.

This service will be put out to bid when more than one supplier can be identified to provide a service that meets the Department of Defense specifications and requirements.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

Signature of requesting Department's Commissioner (or designee):	By signing below, I signify that I approve of this procurement request.		
	<i>Frances J LaPointe, Bus mgr II</i>		
Printed Name:	<i>Frances J LaPointe</i>	Date:	<i>10/26/21</i>
Signature of DAFS Procurement Official:	DocuSigned by: <i>Sue H. Garcia</i>		
	Printed Name:	E6DB92AC0F8D490... Sue H. Garcia	Date: