

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:	Department of Administrative & Financial Services, Bureau of General Services			
Department Contract Administrator or Grant Coordinator:	Linda Greeley 207-624-7314 (Mobile) 207-441-7464			
(If applicable) Department Reference #:	Located at: DDPG, IF&W Building 650 State Street, Bangor, ME 04401			
Amount: (Contract/Amendment/Grant)	\$ 20,000.00	Advantage CT / RQS #:	CT 18A 20211007*0988	
CONTRACT	Proposed Start Date:	10/01/2021	Proposed End Date:	09/30/2025
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	VC1000085453 Sprinkler SYS INC PO Box 1285 Lewiston, ME 04243 207-782-0104			
Brief Description of Goods/Services/Grant:	Quarterly Inspection & Annual Backflow Testing, also to include Maintenance & Repair as needed.			

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
<b>X</b>	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
<b>X</b>	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

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## PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

The purpose of this Contract is Quarterly Inspection & Annual Backflow Testing, also to include Maintenance & Repair as needed. The Provider shall complete all work described in the Scope of Inspection Contract attached for Sprinkler Heads and Systems. The Scope of Inspection Contract has been attached to the contract.

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

This vendor has been providing services to this Building for 7+ years and is familiar with the history of the system and building. The system is in great need of emergency repair at this time in order to have the System run correctly and safely. The proposal submitted has been attached to the contract.

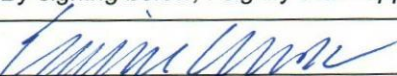
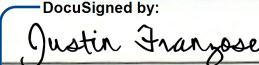
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The proposed fees have been judged fair based on past experiences with the same vendor.

**4. Describe the plan for future competition for the goods or services.**

After the contract is expired a n RFP will be issued.

## PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
		10/8/21	
<b>Printed Name:</b>	Elaine Clark	<b>Date:</b>	
<b>Signature of DAFS Procurement Official:</b>	<small>DocuSigned by:</small> 		
<b>Printed Name:</b>	<small>AFFED9C7B3A8044E</small> JUSTIN FRANZOSE	<b>Date:</b>	10/26/2021