

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		Department of Health and Human Services		
Department Contract Administrator or Grant Coordinator:		Nancy Tan Jennifer Levesque		
(If applicable) Department Reference #:		Multiple See Attachment		
Amount: (Contract/Amendment/Grant)	Multiple See Attachment	Advantage CT / RQS #:	Multiple See Attachment	
CONTRACT	Proposed Start Date:	2/1/2021	Proposed End Date:	12/31/2021
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Multiple See Attachment		
Brief Description of Goods/Services/Grant:		COVID-19 Vaccination Support Services		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/> A. Competitive Process	<input type="checkbox"/> G. Grant
<input type="checkbox"/> B. Amendment	<input type="checkbox"/> H. State Statute/Agency Directed
<input type="checkbox"/> C. Single Source/Unique Vendor	<input type="checkbox"/> I. Federal Agency Directed
<input type="checkbox"/> D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/> J. Willing and Qualified
<input type="checkbox"/> E. Emergency	<input type="checkbox"/> K. Client Choice
<input type="checkbox"/> F. University Cooperative Project	<input checked="" type="checkbox"/> L. Other Authorization: COVID-19

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

One of the primary goals in Maine's vaccine plan is equity. To help achieve that goal, the Department recognizes the importance of engaging community-based organizations, who already have the trust of their community members and are best positioned to understand the needs and work collaboratively with the State to ensure that our approach is adapted to those needs. The purpose of these contracts is to fund community-based partners to provide education and outreach to increase vaccine confidence and work with the State and providers to ensure equitable access to vaccination sites through a variety of means, including but not limited to needs assessment, help with registration and coordination of transportation, cultural brokering and interpretation services, and sponsoring pop-up clinics. Services must be delivered in a culturally-tailored way when appropriate.

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PART III: SUPPLEMENTAL INFORMATION

This request has three batches, 1) adding new vendors to this service batch, 2) adding funds to providers that had an increase in service needs 3) revising the reporting due dates to all the providers in this service group.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The Department, Commissioner's Office has determined that these providers are willing and qualified based on their ability to provide the necessary services to safely isolate and quarantine. The providers have a history of providing such services and have the capacity to meet the requirements of the deliverables. The providers are trusted in their communities to assist the Department in achieving equity in the COVID-19 vaccination program.

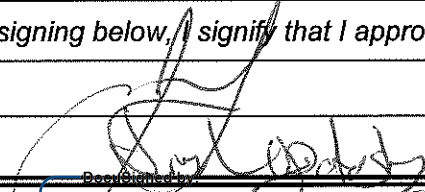
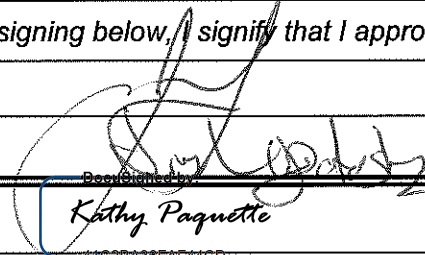
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs associated with these services have been reviewed by the Department for fairness and allowability. The funding was, in part, based on proposals from the organizations including information about the number and types of outreach/education activities they will provide, the number and type of community engagement activities they will provide, and the number and type of equitable distribution and administrative activities they will provide. The Department also considered past performance on contracts, geography, and distribution of funds to directly-impacted communities across Maine.

4. Describe the plan for future competition for the goods or services.

The Department does not intend to RFP these willing and qualified services.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
Printed Name:		Date:	26-Sep-21
Signature of DAFS Procurement Official:			
Printed Name:	Kathy Paquette	Date:	10/21/2021

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Service Group: COVID-19 Vaccination Supports Services
 Start Date: 2/1/2021 End Date: 12/31/2021
 Service Group: Total: \$1,028,643.40

Vendor Name	Agreement Number	Doc ID	Amendment Amount	Amend Reason
AK HEALTH AND SOCIAL SERVICES	COM-21-5700A	2021030400000002372	\$ 40,000.00	Increase Funds & Lang Change
ALL INCLUSIVE	COM-21-5725A	2021033100000002612	\$ -	Lang Change
AROOSTOOK CTY ACTION PROG INC	COM-21-5701A	2021030400000002373	\$ 100,000.00	Increase Funds & Lang Change
AZERBAIJAN SOCIETY OF MAINE	COM-21-5702A	2021030400000002374	\$ -	Lang Change
CATHOLIC CHARITIES MAINE	COM-21-5703A	2021040100000002623	\$ -	Lang Change
CROSS CULTURAL COMMUNITY SERVICES	COM-22-5728	2021090900000000617	\$ 40,000.00	New - Start Date: 9/1/2021
CROSSROADS YOUTH CENTER INC	COM-22-5734	2021090900000000625	\$ 25,000.00	New - Start Date: 9/1/2021
EQUALITY MAINE FDN	COM-21-5726A	2021042700000002943	\$ -	Lang Change
GATEWAY COMMUNITY SERVICES MAINE	COM-21-5719A	2021030400000002393	\$ -	Lang Change
GOLDEN OPPORTUNITY	COM-21-5704A	2021030400000002375	\$ -	Lang Change
HAND IN HAND / MANO EN MANO	COM-21-5705A	2021030400000002376	\$ -	Lang Change
HEALTHY ACADIA	COM-22-5732	2021090900000000628	\$ 100,000.00	New - Start Date: 9/1/2021
KENNEBEC VALLEY COMMUNITY	COM-21-5706A	2021030400000002377	\$ 20,000.00	Increase Funds & Lang Change
Lewiston Auburn Youth Network	COM-21-5720A	2021031900000002499	\$ -	Lang Change
LIGHTS OUT ART CONSULTING LLC	COM-22-5733	2021090900000000627	\$ 50,000.00	New - Start Date: 9/1/2021
MAINE ASSOCIATION FOR NEW AMERICANS	COM-21-5709A	2021030400000002380	\$ 100,000.00	Lang Change
MAINE BLACK COMMUNITY DEVELOPMENT	COM-22-5729	TBA	\$ 50,000.00	New - Start Date: 9/1/2021
MAINE COMMUNITY ACTION ASSOC	COM-21-5710A	2021030400000002381	\$ 175,000.00	Increase Funds & Lang Change
MAINE COMMUNITY INTEGRATION	COM-22-5731	2021090900000000618	\$ 40,000.00	New - Start Date: 9/1/2021
MAINE IMMIGRAN REFUGEE SERVICES	COM-21-5707A	2021030400000002378	\$ 40,000.00	Increase Funds & Lang Change
MAINE IMMIGRANTS RIGHTS COALITION	COM-21-5708A	2021030400000002379	\$ -	Lang Change
MAINE MUSLIM COMMUNITY CENTER	COM-21-5727	2021072700000000189	\$ 42,000.00	New - Start Date: 5/1/2021
MULTICULTURAL COMMUNITY AND FAMILY SUPPORT SERVICE	COM-21-5711A	2021030400000002383	\$ 40,000.00	Increase Funds & Lang Change
NEW ENGLAND ARAB AMERICAN ORGANIZATION	COM-21-5712A	2021030400000002384	\$ 65,000.00	Increase Funds & Lang Change
NEW MAINERS PUBLIC HEALTH INITIATIVE	COM-21-5713A	2021030400000002385	\$ 40,000.00	Increase Funds & Lang Change
NOMADIC AND PASTORALIST DEVELOPMENT EAST AFRICA	COM-21-5721A	2021031900000002505	\$ -	Lang Change
PENQUIS CAP INC	COM-21-5714A	2021030400000002387	\$ -	Lang Change
PREBLE STREET	COM-22-5735A	2021090900000000624	\$ 25,000.00	Increase Funds & Lang Change
PROSPERITYME: THE CENTER FOR FINANCIAL EDUCATION	COM-21-5715A	2021030400000002388	\$ -	Lang Change

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SUSTAINABLE LIVELIHOODS RELIEF ORGANIZATION	COM-21-5722A	20210319000000002507	\$	-	Lang Change
THE OPPORTUNITY ALLIANCE	COM-22-5730	20210909000000000616	\$	85,000.00	New - Start Date: 9/1/2021
UNITED SOMALI WOMEN OF MAINE	COM-21-5716A	20210304000000002389	\$	40,000.00	Increase Funds & Lang Change
WABANAKI HEALTH & WELLNESS INC	COM-21-5717A	20210304000000002391	\$	-	Lang Change
WALDO COMMUNITY ACTION PARTNER	COM-21-5718A	20210304000000002392	\$	-	Lang Change
YORK CTY COMM ACTION CORP	COM-21-5724A	20210310000000002424	\$	-	Lang Change