

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		DFAS/OIT/Enterprise Shared Services	
Department Contract Administrator or Grant Coordinator:		William Mason	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 19,110	Advantage CT / RQS #:	CT 18B 20180928*1171
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	unchanged	Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Stratosphere Consulting Services, LLC Kittery, ME 03914	
Brief Description of Goods/Services/Grant:		Pega application software enhancements	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
x	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

- Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Updates to Travel App, Pega Application and Travel App reporting supported by Stratosphere Technical Consulting, LLC. Work as defined in the contract amendment.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Stratosphere is in year four (4) of a four (4) year contract with The State of Maine to support all State of Maine Pega applications. As such, they are constantly updating the applications source codes and deploying new bug fixes to production. Consequently, they are the most familiar with the programming architecture, testing, and deployment standards. Adding an additional vendor would not only cause slower development and less effective testing but would also introduce the additional risk of having multiple vendors colliding with source code changes and production deployment scheduling.



3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The rates are consistent with the current support contract in place with the same vendor.

4. Describe the plan for future competition for the goods or services.

The contract with Stratosphere runs through September 30, 2022. Agencies and Maine IT will determine best path forward when the current contract nears expiration.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> 		
Printed Name:	052B9AC7F56A489... Frederick Brittain	Date:	10/6/2021
	<small>DocuSigned by:</small> 		
Signature of DAFS Procurement Official:	EA813178102243C Joseph Zrioka		
Printed Name:	Joseph Zrioka	Date:	10/14/2021