

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Marine resources/Bureau of Maine Science		
Department Contract Administrator or Grant Coordinator:	Michael Erwin		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$8,211.57	Advantage CT / RQS #:	13A 20211004000000000341
CONTRACT	Proposed Start Date:	9/1/21	Proposed End Date: 10/20/21
AMENDMENT	Original Start Date:	Effective Date:	
	Previous End Date:	New End Date:	
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:	Johnson and Jordan ,Scarborough Maine		
Brief Description of Goods/Services/Grant:	Emergency replacement of Victaulic collars		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
x	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION
Please respond to ALL of the following:
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.
Several severe leaks on Victaulic fitting connecting piping for heating and chiller system, That needed to be addressed immediately to prevent further damage to building and systems

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Johnson & Jordan has performed several piping installation and repair jobs in our buildings and knowing the building would be able to get repairs done in a quick and timely fashion.

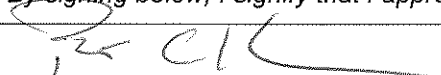
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

In an emergency situation I picked the most reliable source to take care of problems, they know our building and equipment and had Victaulic repair parts available

4. Describe the plan for future competition for the goods or services.

In an emergency situation I will always pick the quickest and most reliable source!

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:	Patrick Keliher, Commissioner	Date:	10/4/2021
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>William J.E. Allen</i>		
Printed Name:	<small>2D5B6E39F57E44A...</small> William J.E. Allen	Date:	10/14/2021

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