

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

Department Office/Division/Program:		DHHS/OBH/Leticia Huttman & Sara Wade	
Department Contract Administrator or Grant Coordinator:		Kristen King, Nancy Tan	
(If applicable) Department Reference #:		MH2-22-940	
Amount: (Contract/Amendment/Grant)	\$270,000.00	Advantage CT / RQS #:	10A 20210517*3281
<b>CONTRACT</b>	Proposed Start Date:	7/1/21	Proposed End Date: 6/30/23
<b>AMENDMENT</b>	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Kennebec Behavioral Health Waterville, ME 04901	
Brief Description of Goods/Services/Grant:		Clubhouse	

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/> A. Competitive Process	<input type="checkbox"/> G. Grant
<input type="checkbox"/> B. Amendment	<input type="checkbox"/> H. State Statute/Agency Directed
<input type="checkbox"/> C. Single Source/Unique Vendor	<input type="checkbox"/> I. Federal Agency Directed
<input type="checkbox"/> D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/> J. Willing and Qualified
<input type="checkbox"/> E. Emergency	<input type="checkbox"/> K. Client Choice
<input type="checkbox"/> F. University Cooperative Project	<input type="checkbox"/> L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Mental Health Psychosocial Clubhouse services are part of the array of services provided that help meet the obligations under the Bates vs. DHHS consent decree. The Settlement Agreement requires that DHHS make reasonable efforts to fund, develop, recruit and support an array of vocational services to meet class members' needs as identified in their Individual Service Plans. Additionally, vocational services were identified as a core service in the 2006 Approved Consent Decree Plan. Mental Health Psychosocial Clubhouses are an important part of the continuum of services to fulfill those obligations under the Consent Decree.

This additional funding is necessary to provide Mental Health Psychosocial clubhouse services to additional individuals, in expanded geographic regions who qualify for services.

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**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

OBH has determined that his provider is willing and qualified to provide these services because they are certified by the Clubhouse International to provide Mental Health Psychosocial Clubhouse. The Provider is one of two vendors in the state with this accreditation and the only one that would be providing services in the identified geographic area.

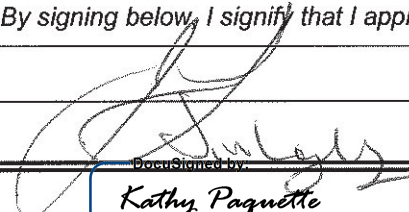
**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

Section 65 of the MaineCare Benefits Manual establishes a unit rate for Clubhouse services. These rates are mirrored in the F-1 Pro Forma.

**4. Describe the plan for future competition for the goods or services.**

This service is willing & qualified. Qualified providers may submit proposals for consideration.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>		<b>Date:</b>	29-11-21
<b>Signature of DAFS Procurement Official:</b>	<i>Kathy Paquette</i>		
<b>Printed Name:</b>	41C2BA36FAF44CD... Kathy Paquette	<b>Date:</b>	10/7/2021