

State of Maine Procurement Justification Form

This form must accompany ALL contract requests and sole source requisitions submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below.

PART I: OVERVIEW

Department Office/Division/Program:		DACF / BPL / Southern Region Parks	
Department Contract Administrator or Grant Coordinator:		Matt McGuire, Assistant Regional Manager	
(If applicable) Department Reference #:		N/A	
Estimated Contract or Grant Amount:	\$ 8,000.00	Advantage CT / RQS #:	20210824*0457
AMENDMENT	Original Start Date:		New Start Date:
	Original End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
ALL OTHER	Proposed Start Date:	08/30/2021	Proposed End Date: 02/28/2022
Vendor/Provider/Grantee Name, City, State:		Gabriel Gunning / Freshwater Training Buxton, Maine 04093	
Brief Description of Goods/Services/Grant:		Wilderness Advanced First Aid Training for Maine State Park Rangers.	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request.

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL QUESTIONS

Please respond to ALL of the following questions.

1. Provide a more detailed description of the goods, services or grant to supplement the response in Part I.

The Wilderness Advanced First Aid training is a component of the 2021 Operations and Maintenance Maine State Parks Ranger Academy. This week-long training will expose park staff to first aid skills and techniques to handle emergency situations. The training will better prepare staff to care for the public and assist first responders in emergencies.

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PART III: SUPPLEMENTAL QUESTIONS

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

The course is being taught by instructors Gabriel Gunning and Paul Marcolini, through Freshwater Training. The instructors are certified through Wilderness Medical Associates International. Wilderness Medical Associates International is an organization devoted to the development of remote and practical medicine. They are led by medical and rescue professionals, researchers, experienced educators, and advocates for healthcare in remote settings and hostile environments. Their curriculum is overseen and continually revised by a committee of medical practitioners and has been taught on all seven continents.

These instructors are uniquely suited to teach these important skills to state park staff.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Fees are established through Wilderness Medical Associates International and are comparable for trainings such as this in other parts of the country.

4. Describe the plan for future competition for the goods or services.

State parks will solicit quotes or bids for comparable services in the future.

PART IV: APPROVALS

**Signature of requesting
Department's Commissioner
(or designee):**

By signing below, I signify that I approve of this procurement request.

DocuSigned by:

Amanda E. Beal

Printed Name:

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Date:

10/5/2021

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Signature of DAFS Procurement Official:	DocuSigned by: <i>Debbie Jacques</i>		
Printed Name:	Debbie Jacques	Date:	10/5/2021