

## State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

### PART I: OVERVIEW

Department Office/Division/Program:		Dixfield Fleet REG 3			
Department Contract Administrator or Grant Coordinator:		Roger Berry			
(If applicable) Department Reference #:		T01-902			
Amount: (Contract/Amendment/Grant)	\$ 56,366.31	Advantage CT / RQS #:			
CONTRACT	Proposed Start Date:	2/13/2020	Proposed End Date:	8/31/2020	
AMENDMENT	Original Start Date:		Effective Date:		
	Previous End Date:		New End Date:		
GRANT	Project Start Date:		Grant Start Date:		
	Project End Date:		Grant End Date:		
Vendor/Provider/Grantee Name, City, State:		Daigle & Houghton, Fort Kent, Maine			
Brief Description of Goods/Services/Grant:		Repair truck after accident			

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
x	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Truck went off the road on 1/27/2020 in Region 3 and caused a substantial amount of damage to the frame and cab. The plow frame and the plow also were heavily damaged in the accident. The damage and repairs were extensive and the detailed invoice is attached for reference.

- Extensive and detailed examination of all components to determine repairs to be made – broken fan blade, front radiator crossmember twisted, front saddle support crossmember twisted, fuel tank and straps bent and twisted, frame bent and needed to be straightened so all engine and transmission components could be reinstalled, bent steering wheel and damaged horn cover.

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Installed new fuel tank and straps, power steering pump and lines, radiator, engine and transmission mounts, upper top plate on spring.

- Frame repair – sent to frame shop to be straightened and repaired
- ABS light was on – chafed wires, multiple breaks in harness, sensors repaired, ABS modulator was bad due to being crushed in accident, installed new modulator.
- Brakes not holding – replaced broken springs and adjusted brakes
- Cab – extensive repairs to damage, new roof welded on, hood, fender and lower cowl sanded and repainted and installed, new lights and grill installed, new windshield installed, truck cleaned and washed.
- Numerous dents – dents on doors repaired

### 2. Provide a brief justification for the selected vendor to supplement the response in Part II.

After an extensive evaluation, the decision was made that it would be best if the truck was sent out to a dealer to have the work done. Once the quote was received, a cost benefit analysis showed it would be a better use of Department funds to repair the vehicle rather than have it declared totaled. The added expense of a new truck would be additional to the current two rounds of new truck purchases in process. A new replacement wheeler truck would have a cost range of \$93,095.00 to \$124,600.00 for just the chassis alone. The replacement plow gear would be an additional expense of \$80,000.00 or more depending on what was salvageable. This truck is a 2016 with many more years of service left and the dealer repair price of \$56,366.31 was the most cost-effective option.

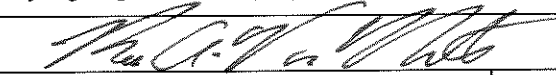
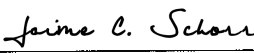
### 3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Daigle and Houghton is a certified International dealer who assessed the necessary repairs and gave MaineDOT a quote on the cost to get the truck return the truck back into service. The price was reasonable given the alternative of purchasing a new truck, so they were assigned the job.

### 4. Describe the plan for future competition for the goods or services.

MaineDOT will continue to evaluate vehicles that have sustained damage in accidents to determine if repairs done by authorized dealers are the better fiscal option than adding a new, replacement vehicle to the Department's fleet.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	By signing below, I signify that I approve of this procurement request.		
			
<b>Printed Name:</b>	Bruce A. Van Note	<b>Date:</b>	10/14/2020
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: 		
<b>Printed Name:</b>	6D6437754DD0459... Jaime C. Schorr	<b>Date:</b>	10/28/2020