

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Agriculture, Conservation & Forestry/Quality Assurance & Regulations	
Department Contract Administrator or Grant Coordinator:		Michelle Newbegin	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 49,245.00	Advantage CT / RQS #:	20180816*564
CONTRACT	Proposed Start Date:		Proposed End Date:
AMENDMENT	Original Start Date:	October 1, 2018	Effective Date:
	Previous End Date:	September 30, 2020	New End Date: September 30, 2022
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		TEC Technologies, Inc, Duluth, GA 30096	
Brief Description of Goods/Services/Grant:		Customized computer software maintenance agreement and Access to SQL conversion	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
X	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

State of Maine Procurement Justification Form

PART III: SUPPLEMENTAL INFORMATION

This amendment is necessary in order to update and maintain the Department's TEC licensing/inspection Access database. We license and inspect thousands of retail food and fuel establishments (grocery stores, convenience stores, gas stations, bakeries, mobile vendors, etc.), home food processors, commercial food processors, maple syrup processors, beverage plants, cider/juice beverage plants, meat processors, food salvage, slaughterhouses, food storage warehouses, public warehouses and wholesale distributors of meat & poultry products. We also license weights and measures officials such as Public Weighmasters, Repairpersons of Metering Devices, Repairpersons of Weighing Devices, Dealers of Metering Devices, Dealers of Weighing Devices as well as Wood Scalers and Apprentice Wood Scalers. TEC must be updated and maintained to provide optimal customer service to the thousands of constituents licensed. Upgrading from Access to SQL Server will improve the current application. The SQL server will have 10 gig of space for the database which will improve TEC's performance as Access typically databases have a 2 gig limit and TEC's size fluctuates from 3.3 to 1.5 gig. The database has had to be repaired and/or recovered from a backup several times. Database security is handled in the SQL Server table environment. This upgrade is recommended and approved by MainelIT.

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

This is proprietary software generated, owned and provided by this vendor alone. No other vendor can provide these services or complete the required tasks of this contract. MainelIT is not capable of providing these services. This upgrade is recommended and approved by MainelIT.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

This is proprietary software generated, owned and provided by this vendor alone. No other vendor can provide these services or complete the required tasks of this contract. The original contract was negotiated and approved by OIT and this is a continuation of the service.

4. Describe the plan for future competition for the goods or services.

As TEC is proprietary software, no other vendor has the ability to perform these services. If in the future, MainelIT recommends a change, we will work towards a new solution thru the RFP or PQVL processes.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<small>DocuSigned by:</small> <i>Amanda E. Beal</i>	<small>DocuSigned by:</small> <i>Randy Charette</i>	
Printed Name:	<small>20AF3A2882BB4AA...</small>	<small>8F3DD450C23241F...</small>	Date: 10/20/2020 10/19/2020
Signature of DAFS Procurement Official:	<small>DocuSigned by:</small> <i>Justin Frayose</i>		
	<small>AEED9C7B3A8044E...</small>		

State of Maine Procurement Justification Form

Printed Name:	Justin Franzose	Date:	10/27/2020
----------------------	-----------------	--------------	------------