

State of Maine Procurement Justification Form

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services website (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Office of the Attorney General	
Department Contract Administrator or Grant Coordinator:		Mark Toulouse	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$200,000.00	Advantage CT / RQS #:	CT 26A 20191016*1313
CONTRACT	Proposed Start Date:	Proposed End Date:	
AMENDMENT	Original Start Date:	Effective Date:	10/31/2020
	Previous End Date:	New End Date:	10/31/2021
GRANT	Project Start Date:	Grant Start Date:	
	Project End Date:	Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Consumers for Affordable Health Care Foundation	
Brief Description of Goods/Services/Grant:		Consumer Support and Advocacy	

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents		J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

LD 1274 establishes the Health Insurance Consumer Assistance Program to provide support for consumers and prospective consumers of health insurance and to customer assistance programs and health insurance ombudsman programs. It is required that the Office of the Attorney General, as the superintendent of the program, contract with a nonprofit, independent health insurance consumer assistance entity, which may not be an insurer, to operate the consumer assistance program.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

LD 1274 stipulates that a non-profit resource be contracted to provide program services. The Office of the Attorney General (OAG) cannot represent individual citizens. While our consumer division mediation program does attempt to mediate consumer disputes with businesses, voluntary resolution is the most that it can achieve. Other than the OAG consumer division, the closest agency performing similar functions is the Department of Professional and Financial Regulations Bureau of Insurance. Resources from that office have confirmed that options to fulfill all LD 1274 requirements rest with Consumers for Affordable Health Care Foundation (CAHC). In fact, these resources refer some inquiries to CAHC.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

N/A. The annual amount of the program was defined in LD 1274.

4. Describe the plan for future competition for the goods or services.

Currently, Consumers for Affordable Health Care Foundation is the only entity performing all the activities required by LD 1274.

PART IV: APPROVALS

Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
	<i>Mark A. Toulouse</i>		
Printed Name:	Mark A. Toulouse	Date:	09/11/2020
Signature of DAFS Procurement Official:	<small>Delegated by:</small> <i>Sue H. Garcia</i>		
Printed Name:	<small>E5DB92AC0F8D490...</small> Sue H. Garcia	Date:	10/27/2020