

State of Maine Procurement Justification Form

PART I: OVERVIEW

Department Office/Division/Program:		Office for Family Independence		
Department Contract Administrator or Grant Coordinator:		Matt Galletta/Lora Blackwell		
(If applicable) Department Reference #:		OFI-21-009		
Amount: (Contract/Amendment/Grant)	\$ 2,983,454.00	Advantage CT / RQS #:	CT 10A 20200813000000000483	
CONTRACT	Proposed Start Date:	10/1/2020	Proposed End Date:	9/30/2022
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Sunrise County Economic Council (Family Futures Downeast) Machias, Maine		
Brief Description of Goods/Services/Grant:		Employment and Training Services		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

	A. Competitive Process		G. Grant
	B. Amendment		H. State Statute/Agency Directed
X	C. Single Source/Unique Vendor		I. Federal Agency Directed
	D. Proprietary/Copyright/Patents	X	J. Willing and Qualified
	E. Emergency		K. Client Choice
	F. University Cooperative Project		L. Other Authorization

PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This provider delivers two separate SNAP E&T programs in Washington County through this agreement. In addition, the Provider delivers a TANF funded two-generational program, which provides post-secondary education for parents and high-quality early childhood education for their children. Maine Food Supplement program is required by federal guidelines to provide Employment and Training Services for Food Supplement recipients to assist them in finding sustainable employment.

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PART III: SUPPLEMENTAL INFORMATION

2. Provide a brief justification for the selected vendor to supplement the response in Part II.

Sunrise County Economic Council (SCEC) is conducting two separate programs under this agreement: 1) Family Futures Downeast, and 2) Start Up Downeast.

- 1) Family Futures Downeast is a unique two-generational program for which SCEC serves as the fiscal agent. The college classes and community support provided by Family Futures Downeast (FFD) are not provided by the Department and are not deliverable by any one of the multiple agencies participating. This unique project combines multiple community agency services, all which will subcontract with Sunrise County Economic Council to administer this program. Family Futures Downeast assists young rural families in breaking the poverty cycle by providing two-generational supports to both parent and child. While the parent is engaging in college courses, the child participates in early educational services on-site. Both parent and child receive comprehensive supports to assist in this demonstration. The services provided to FFD participants are funded by both TANF and Food Supplement dollars, as part of the employment and training services funded and required by each program.

This unique demonstration cannot be provided by any other vendor due to the collaborative model that has been developed including many community agencies in the Washington County area. These agencies are collaborating under a memorandum of agreement that will be coordinated by the Sunrise County Economic Council. FFD was one of ten federally designated Rural IMPACT demonstration sites (United States Department of Agriculture) and the only Rural IMPACT site in the State of Maine, which made its development so unique and nationally recognized.

- 2) SCEC will also be the Provider of Start-Up Downeast, a new employment and training program for SNAP recipients that will be conducted in partnership with Washington County Community College. The college classes and community supports are not provided by the Department. The program will assist participants in completing certificate and associate degree programs. Start-Up Downeast is funded solely by SNAP Employment and Training fund dollars, and SCEC has been determined a willing and qualified provider of these services.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

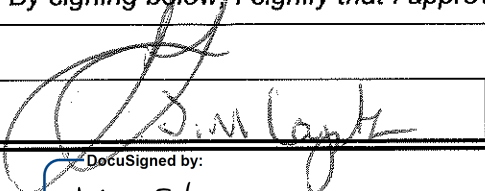

The Department reviewed the budgets presented by the Provider and finds them reasonable and necessary to support the training needs of its TANF and Food Supplement clients who are seeking employment and training services in these two separate programs. The services will be funded and/or matched by the Temporary Assistance for Needy Families (TANF) and United States Department of Agriculture- Food and Nutrition Services federal programs. The budgets are in alignment with other employment and training services. Family Futures Downeast will receive \$ 2,398,808 through TANF and \$258,185 SNAP funds through this agreement for allowable services. Start Up Downeast will receive \$ 326,461 SNAP funds through this agreement and will provide 50% of this amount through non-federal matching grant funds.

4. Describe the plan for future competition for the goods or services.

Family Futures Downeast is determined a single source unique vendor in this agreement. Start Up Downeast has been determined a willing and qualified provider. The Department does not intend to competitively procure these services.

PART IV: APPROVALS

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Signature of requesting Department's Commissioner (or designee):	<i>By signing below, I signify that I approve of this procurement request.</i>		
			
Printed Name:		Date:	13 Sep 20
Signature of DAFS Procurement Official:	DocuSigned by: 		
	Jaime Schorr		
Printed Name:	Jaime Schorr	Date:	10/13/2020