

## State of Maine Procurement Justification Form

### PART I: OVERVIEW

Department Office/Division/Program:		Office for Family Independence		
Department Contract Administrator or Grant Coordinator:		Matt Galletta/Jennifer Levesque		
(If applicable) Department Reference #:		OFI-21-008		
Amount: (Contract/Amendment/Grant)	\$ 1,135,292.95	Advantage CT / RQS #:	CT 10A 20200812000000000466	
<b>CONTRACT</b>	Proposed Start Date:	<b>10/1/2020</b>	Proposed End Date:	<b>9/30/2022</b>
<b>AMENDMENT</b>	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
<b>GRANT</b>	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Goodwill NNE 34 Hutcherson Dr Unit 1 Gorham, ME 04038		
Brief Description of Goods/Services/Grant:		Employment and Training Services		

### PART II: JUSTIFICATION FOR VENDOR SELECTION

Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/> A. Competitive Process	<input type="checkbox"/> G. Grant
<input type="checkbox"/> B. Amendment	<input type="checkbox"/> H. State Statute/Agency Directed
<input type="checkbox"/> C. Single Source/Unique Vendor	<input type="checkbox"/> I. Federal Agency Directed
<input type="checkbox"/> D. Proprietary/Copyright/Patents	<input checked="" type="checkbox"/> J. Willing and Qualified
<input type="checkbox"/> E. Emergency	<input type="checkbox"/> K. Client Choice
<input type="checkbox"/> F. University Cooperative Project	<input type="checkbox"/> L. Other Authorization

### PART III: SUPPLEMENTAL INFORMATION

Please respond to ALL of the following:

**1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.**

Maine Food Supplement program is required by federal guidelines to provide Employment and Training Services for Food Supplement recipients to assist them in finding sustainable employment. This provider delivers SNAP E&T services in Augusta, Bangor/Belfast, Lewiston/Auburn, and Portland. The Provider will expand to deliver services in York County in this next contract period. The Provider will serve approximately 200 participants per year through these SNAP E&T services and will deliver federally allowable support services including but not limited to transportation costs, books, tools and equipment, and childcare. The Provider will also reimburse approved tuition for FSET participants.

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### PART III: SUPPLEMENTAL INFORMATION

**2. Provide a brief justification for the selected vendor to supplement the response in Part II.**

This provider has the necessary qualifications and expertise for delivery of this service. Goodwill NNE is already established and has provided this service for the last two years with positive results.

Community agencies, post-secondary educational institutions, employers, and other entities with Maine... locations that have expertise in providing employment and training services may request to be assessed as a Qualified Vendor of FSET services with the State of Maine Department of Health and Human Services. Potential vendors must be approved by both the Department and by USDA-Food and Nutrition Services. FSET providers will be required to have an accessible space available to serve the public and sufficient staff resources to provide services to its target population. The Department intends to contract with FSET Providers who deliver high quality employment and training services leading to increased employment opportunities for Food Supplement recipients focused on employer recognized credentials and career pathways.

**3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.**

The Department reviewed the budgets presented by the Provider and finds them reasonable and necessary to support the training needs of its Food Supplement clients who are seeking employment. The services will be funded and/or matched by the United States Department of Agriculture- Food and Nutrition Services.

**4. Describe the plan for future competition for the goods or services.**

The Department will continue to enroll other willing and qualified employment and training providers, dependent upon federal approval and availability of federal funding. The Department does not intend to RFP this service.

### PART IV: APPROVALS

<b>Signature of requesting Department's Commissioner (or designee):</b>	<i>By signing below, I signify that I approve of this procurement request.</i>		
<b>Printed Name:</b>	<i>Jim Light</i>	<b>Date:</b>	<i>10-13-20</i>
<b>Signature of DAFS Procurement Official:</b>	DocuSigned by: <i>Jaime Schorr</i>		
<b>Printed Name:</b>	Jaime Schorr	<b>Date:</b>	10/13/2020