



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:		Secretary of State, Bureau of Motor Vehicles, Information Services		
Department Contract Administrator or Grant Coordinator:		Jeremy Cotnoir, Director of Infrastructure and Cyber Security		
(If applicable) Department Reference #:				
Agency Department Code:	29A	Advantage CT / RQS #:	20260911000000000411	
Amount: (Contract/Amendment/Grant)		\$16,899.00		
CONTRACT	Proposed/Original Start Date:	10/1/2026	Proposed/Most Recent End Date:	1-Oct-2029
AMENDMENT	New Effective Date:		New End Date (if Applicable):	1-Oct-2029
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		GLUU Inc 600 Congress Ave, 14 th floor Austin, TX 78701		
Brief Description of Goods/Services/Grant:		Gluu SMB Subscription		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

☐	A. Competitive Process	☐	G. Grant
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☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

This solution addresses Department of Secretary of State specific Central Computing System architectural and cybersecurity requirements. SOS Information Services utilizes open-source GLUU 4.x software to provide a standards-based higher level of end user authentication for our in-house hosted applications that aligns with NIST password standards and implements multi-factor authentication not only for State Elections staff but also municipal Clerks, Notaries, & Registrars. This software is an essential part of the Secretary of State's cybersecurity solution to safeguard those essential applications. Prompt access to updates of this software from an authoritative source and in ready-to-deploy form is a necessary part of our ensuring this authentication remains secure and trustworthy.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

GLUU Inc. is the only provider of release packages for the Department's existing GLUU 4 solution, which can be utilized in our server software maintenance process.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated cost for three years (10/1/26 to 10/1/29) of this service is reasonable because of cost avoidance resulting from reduced level of effort by SOS IT support staff and improved cybersecurity posture. The solution is also less expensive than the cost of implementing and maintaining an in-house build process for packages from current source code on a regular basis.

4. Describe the plan for future competition for the goods or services.

The Office of Information Services is open to the competitive bid process if another vendor can satisfactorily meet the Department's requirements with respect to the variety of business needs supported, security, technological expertise, price, maintenance support, and return to operations timeframe. Because this type of authentication services is an evolving field, we will evaluate whether there are better options to provide such packages or ways to implement alternative solutions for standards compliant authentication services, particularly through open-source software, in the future.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.☒ No – If No, proceed to Part V.**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE***Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).*☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):Digitally signed by Perry, Douglas
Date: 2026.09.17 12:41:33 -04'00'

Typed Name:

Douglas A. Perry

Date:

9/17/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.Signature of requesting
Department's Commissioner
(or designee):

Typed Name:

Date:

****OSPS Section Only****Signature of DAFS
Procurement Official:DocuSigned by:
Thomas Paquette
249502C7B71A49A...

Typed Name:	Thomas Paquette	Date:	9/18/2026
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