



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DACF/BPL/AWW		
Department Contract Administrator or Grant Coordinator:		Mark Deroche, AWW Superintendent		
(If applicable) Department Reference #:				
Agency Department Code:	01A	Advantage CT / RQS #:	RQS- 20260903*0374	
Amount: (Contract/Amendment/Grant)	\$11,855.00			
CONTRACT	Proposed/Original Start Date:	9/1/2026	Proposed/Most Recent End Date:	9/30/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		CM General Inc./Ashland, Maine		
Brief Description of Goods/Services/Grant:		Emergency headquarters (HQ) power system repairs and upgrades for public drinking water.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☐	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☒	E. Emergency	☐	K. Client Choice
☐	F. Higher Education Cooperative Project	☐	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Allagash Wilderness Waterway (AWW) HQ power/charging system has failed and requires immediate repair and upgrades. The current power system located at Churchill Dam is 20+ years old and needs two new power inverters, solar panels, and an automatic generator starter. These repairs and upgrades to the power system are necessary to provide Churchill Dam visitors with public drinking water.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

Due to the immediate need for repairs, four regional vendors were contacted by phone to assess availability and provide quotes for the repair/upgrades to the power system at Churchill Dam HQ.

1. Pelletier Electric was called and did not respond to messages after several days
2. Ken-L-Electric took information on the scope of work. There was no response or quote provided after several days.
3. Wires and Pliers took AWW information and scope of work but declined due to the remote location and hardship reaching Churchill Dam.
4. CM General Inc. committed to providing the repair and upgrading services within two weeks and provided a detailed quote.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The total quoted amount is \$11,855.00. Rates for supplies and materials are at or below market value. Labor is aligned with past rates from this vendor. Further, the vendor being used has a history of working on AWW power systems after being selected through the competitive bid process. The contractual work provided in the past was done in a timely and quality manner.

4. Describe the plan for future competition for the goods or services.

The AWW will use the approved competitive bid process for known services and continue the practice of reaching out to multiple vendors for emergency services when possible.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

- ☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
- ☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.
- ☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

Signed by:

Jo D. Saffair

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Typed Name:

Jo D. Saffair

Date:

9/11/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting
Department's Commissioner
(or designee):

Signed by:

Jo D. Saffair

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Typed Name:

Jo D. Saffair

Date:

9/11/2026

****OSPS Section Only****

Signature of DAFS
Procurement Official:

DocuSigned by:

Justin Franzose

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Typed Name:

Justin Franzose

Date:

9/16/2026