



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DAFS/OIT/GeoLibrary		
Department Contract Administrator or Grant Coordinator:		Jay Clark		
(If applicable) Department Reference #:				
Agency Department Code:	18B	Advantage CT / RQS #:	CT 20260601-2858	
Amount: (Contract/Amendment/Grant)		\$401,347.10		
CONTRACT	Proposed/Original Start Date:	6/15/2026	Proposed/Most Recent End Date:	6/30/2028
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Unites States Geological Survey 1400 Independence Rd Rolla, MO 654401		
Brief Description of Goods/Services/Grant:		3-dimensional digital hydrography (3DHP) mapping in Maine		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
☐	A. Competitive Process	☐	G. Grant
☐	B. Amendment	☐	H. State Statute/Agency Directed
☒	C. Single Source/Unique Vendor	☐	I. Federal Agency Directed
☐	D. Proprietary/Copyright/Patents	☐	J. Willing and Qualified
☐	E. Emergency	☐	K. Client Choice

☐	F. Higher Education Cooperative Project	☐	L. Other Authorization
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Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	This project will develop digital mapping for hydrology (water) features including streams, rivers, ponds, lakes, wetlands and stormwater runoff using previously collected LiDAR data. It is designed to populate the GeoLibrary's base environmental framework layer. Water is a precious resource in Maine and must be represented in the mapping resources provided to State Agencies and the Public by the GeoLibrary. This project will be the first area mapped into a multi-year project to collect water maps and flood maps across the State. We have a Congressionally Directed Spending Request in the Federal Appropriations bill now for a \$2.3 MM grant to continue this work across the southern tier of Maine. The data produced will also be a part of a new Flood Mapping effort. This project is a coordinated effort between the States of Maine, New Hampshire, Vermont, Massachusetts, and Rhode Island.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.	The USGS is the sole moderator and manager of national hydrological mapping. They set the standards and supervise the contractors as part of the cost of the project. Each project competes for matching funds and approval every year. This year, in coordination with our 4 surrounding States, we applied for this project and received approval with a 35% funding match from USGS. USGS supervises and manages the contractor(s) who do the work nationwide. It is not possible to create this mapping data affordably without the USGS.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	The USGS provides a match of 35% against the fully burdened cost of the work. They also provide project management. This is the lowest cost alternative for the production of this data.
4. Describe the plan for future competition for the goods or services.	We will continue to work with our state partners to get the best matching rate possible. We will also pursue Congressionally Directed Funding Requests to lower the impact of the cost to the taxpayers.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)
Does this request utilize ARPA/MJRP funds?
☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).
☐ Yes, ARPA funds (025) or (026) – If Yes, please be aware of the requirements from awarding federal agencies.
☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:
Nicholas Marquis
A29C99359A37464...

Typed Name:

Nicholas Marquis, Chief Information
Officer

Date:

6/23/2026

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting
Department's Commissioner
(or designee):

Typed Name:

Date:

****OSPS Section Only****

Signature of DAFS
Procurement Official:

Signed by:
Lauren Moumouris, Systems Analyst
068D14CB2EB7408

Typed Name:

Lauren Moumouris, IT Procurement
Systems Analyst

Date:

6/23/2026