



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Department of Transportation / M&O / Traffic Engineering		
Department Contract Administrator or Grant Coordinator:		Colby Fortier-Brown		
(If applicable) Department Reference #:		48484		
Amount: (Contract/Amendment/Grant)		\$ 750,000	Advantage CT / RQS #:	20250428000000002521
CONTRACT	Proposed Start Date:	5/1/2025	Proposed End Date:	4/30/2028
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	8/31/2023
	Project End Date:		Grant End Date:	2/28/2026 Implementation 8/31/2026 Reporting
Vendor/Provider/Grantee Name, City, State:		Southwest Research Institute; San Antonio, Texas		
Brief Description of Goods/Services/Grant:		Task Order Services		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified

<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

MaineDOT uses New England Compass (Compass) as its Advanced Transportation Management System (ATMS). New England Compass was developed by and is solely maintained by Southwest Research Institute (SwRI). MaineDOT, New Hampshire DOT and Vermont AOT license New England Compass through Contract 2022-097-ATMS-NE Compass, which is held by the State of New Hampshire.

The Compass Contract has limited funding for system enhancements as New Hampshire is required to encumber all funding prior to entering into a contract. MaineDOT's needs would require MaineDOT to use the entirety of available encumbered funding to complete the needed work. Specifically, Maine does not have appropriate staff to complete all device integrations. This work would need to be treated as an enhancement, if completed under the Compass contract or would need to be subbed under construction work. Over the last year, MaineDOT spent over \$100,000 on integration activities through DOT projects. Integration expenses will continue annually. MaineDOT also has received an Accelerated Innovation Deployment (AID) grant with \$500,000 budgeted towards Compass Development work. This contract would allow MaineDOT to employ SwRI to complete this work without maxing out the encumbered funding on the New England Compass contract for only Maine-specific needs.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Southwest Research Institute Is the developer for New England Compass. The system is proprietary, and they complete all development work. Southwest Research Institute was identified on the AID Grant application.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The negotiated costs are consistent with those that will be instituted for the New England Compass Contract extension for 2026 and 2027. MaineDOT cooperates with New Hampshire and Vermont on a contract with SwRI for the full ATMS system. NH holds the contract. That contract runs until April of next year and NH has already moved forward with the extension process for an additional two years. That larger contract includes hourly labor rates for enhancements. The hourly rates in this sole source contract are consistent with those that will be included in the upcoming contract extension for the entire system. MaineDOT has also elected to keep the price protection requirement in the contract so that we can maintain fair pricing that is consistent with SwRI's other comparable customers.

PART III: SUPPLEMENTAL INFORMATION

4. Describe the plan for future competition for the goods or services.

At the end of ATMS contract extensions, the three states will complete an alternatives analysis to identify what direction to take with a future ATMS contract.
Attached is the AID Grant application.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

Andrew Bickmore

7045FBC6511B4AB...

Typed Name:

Andrew Bickmore, Chief Operating
Officer

Date:

9/2/2025

Signature of DAFS
Procurement Official:

DocuSigned by:

Joseph Zrioka

EA013170102243C...

Typed Name:

Joseph A. Zrioka, Director

Date:

9/2/2025