



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW

Department Office/Division/Program:	Corrections-Mountain View Correctional Facility			
Department Contract Administrator or Grant Coordinator:	Chad W. Cooper, Deputy Warden			
(If applicable) Department Reference #:				
Agency Department Code:	03A	Advantage CT / RQS # :	20250730*0162	
Amount: (Contract/Amendment/Grant)	\$10,246.84			
CONTRACT	Proposed/Original Start Date:	9/5/2025	Proposed/Most Recent End Date:	12/31/2025
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Johnson Controls Fire Protection Westbrook, ME		
Brief Description of Goods/Services/Grant:		Install FLIR system software upgrade and a PTZ camera over fire door 1.		

PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Need security camera installed to cover a blind spot in the facility. The camera needs to be able to pan, tilt, and zoom to provide visual security of an area that resident can access. Upgrade FLIR software into the facilities camera system to keep the security system operating properly. The current software is outdated and does not support the system's operations sufficiently.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number and the date of award notification, if applicable.

JCI is the vendor that installed the camera system (FLIR) and components and has been doing all of the repairs and upkeep to the system. The Department has had longstanding contracts/BPO's with this vendor, including a current BPO for FLIR software servicing under 03E 20250403000000001257. JCI is uniquely situated to meet the requirements of this procurement.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The quote is on par with others we have received from this vendor which the Department considers to be fair and reasonable.

4. Describe the plan for future competition for the goods or services.

We will utilize the competitive process on future purchases whenever possible.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

PART VI: APPROVALS

The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<div>DocuSigned by: <i>Scott Goulette</i> 74A20E43E4BA469...</div>		
Typed Name:	Scott Goulette	Date:	9/4/2025

PART VII: EMERGENCY – Required only if selecting E. Emergency Justification

The signature below indicates approval by the Commissioner or designee of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

Signature of DAFS Procurement Official:	<div>Signed by: <i>Marcello Genovese</i> E2CD3BD47EBC4FB...</div>		
Typed Name:	Marcello Genovese	Date:	9/4/2025