



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**OFFICE OF STATE PROCUREMENT SERVICES**  
 STATE OF MAINE

**PROCUREMENT JUSTIFICATION FORM (PJF)**

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Department of Agriculture, Conservation, and Forestry, BAFRR, PFAS Response Program	
Department Contract Administrator or Grant Coordinator:		Meagan Hennessey	
(If applicable) Department Reference #:			
Agency Department Code:	01A	Advantage CT / RQS #:	CTMV 01A 20220713*01
Amount: (Contract/Amendment/Grant)		\$40,000.00	
CONTRACT	Proposed/Original Start Date:	<b>1/1/2022</b>	Proposed/Most Recent End Date: 12/31/2025
AMENDMENT	New Effective Date:	<b>1/1/2026</b>	New End Date (if Applicable): 12/31/2027
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		N/A	
Brief Description of Goods/Services/Grant:		Water Delivery to PFAS-impacted Farms	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

<b>PART III: SUPPLEMENTAL INFORMATION</b>	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	The farms that require this service have water irrigation sources that have tested for PFAS above 20ppt and do not have a current PFAS-free water filtration or irrigation source that can keep their crops properly watered. Sustainability and income will be lost to farms that cannot keep their crops viable due to PFAS contamination. The water delivery vendors are pre-qualified to deliver this PFAS-tested water to farms that require it in a timely fashion.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.	The chosen vendors deliver a full tanker of water from an approved municipality that has been tested for PFAS and other contamination with results levels of less than 20ppt. They are chosen by their proximity to the farm. The delivery will include one full tanker load of water. Delivery schedules are mutually agreed upon and can change depending on the farm's use of water.
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	Each tanker of water will hold 7,000-8,000 gallons of water. Each tanker delivery is \$450-\$500, depending on the vendor. These costs are in line with other large water delivery services. The vendors DACF has agreements with ensure the water being delivered is free of PFAS contaminants and is suitable for farming irrigation on PFAS-contaminated farms.
4. Describe the plan for future competition for the goods or services.	As we take on new PFAS-contaminated farms across Maine that may need bulk water delivery for irrigation, DACF/PFAS Response will continue to research more bulk water delivery companies. These companies must guarantee that the water they will deliver has been tested and determined to be PFAS-free.

<b>PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS &amp; RECOVERY PLAN (MJRP)</b>	
Does this request utilize ARPA/MJRP funds?	
<input type="checkbox"/> Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).	
<input type="checkbox"/> Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

<b>PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE</b>	
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Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department's signatory understands and acknowledges Maine's Conflict of Interest statutes and, in accordance with statute, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

**PART VI: APPROVALS**

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 <p>Signed by: Randy Charette 8E3DD450C23241F</p>		
Typed Name:	Randy Charette, Deputy Commissioner	Date:	8/22/2025

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

**\*\*OSPS Section Only\*\***

Signature of DAFS Procurement Official:	 <p>DocuSigned by: Michelle D. Fournier 066BBD96EE5347F...</p>		
Typed Name:	Michelle D. Fournier	Date:	9/16/2025