



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:	DMR Bureau of Sea Run Fisheries and Habitat		
Department Contract Administrator or Grant Coordinator:	<b>Sean Ledwin / HQ Finance</b>		
(If applicable) Department Reference #:	N/A		
Agency Department Code:	13A	Advantage CT / RQS # :	2024110600000001179
Amount: (Contract/Amendment/Grant)	\$239,667		
CONTRACT	Proposed/Original Start Date:	<b>11/25/2024</b>	Proposed/Most Recent End Date: 12/28/2026
AMENDMENT	New Effective Date:		New End Date (if Applicable):
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	The Nature Conservancy, Brunswick, ME 04011		
Brief Description of Goods/Services/Grant:	Construction management oversight of Woodland and Grand Falls fishways and associated infrastructure as designed, as well as coordination between project timelines.		

## PART II: JUSTIFICATION FOR VENDOR SELECTION

Check the box below for the justification(s) that applies to this request. (Check all that apply.)

<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

TNC has been working with landowners and other partners on a number of high priority restoration projects in the St. Croix River and watersheds. Engineering and design work is nearing completion for a new state-of-the-art fish lift and secondary technical fishway at the Woodland Dam (led by DMR) and a nature-like fishway at the Grand Falls Dam (led by TNC). Experienced construction coordination, management and oversight is now critical to facilitate the transition from planning to commencement of work at Woodland and Grand Falls projects.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number and the date of award notification, if applicable.

As TNC is already deeply involved with these projects through landowner agreements, partnerships and fund raising, they are the appropriate and only entity that can conduct this work. Some private owners of project sites will only work with TNC. TNC has extensive expertise in executing these infrastructure improvements and stream restoration activities within this valuable resource area. TNC has existing funding from other sources to partially implement these projects and the unique ability to capture more funding to bring the projects to completion.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

DMR is providing only partial funding for this effort as TNC has secured or has pending requests for additional funds to make the projects complete. TNC has agreements with qualified contractors and engineers who can complete the project within the agreed upon timeframe and has a proven track record of project completion. This includes many entities that provide their services in-kind or at cost. TNC has an extensive track record of implementing projects in a cost effective and efficient manner in partnership with DMR.

4. Describe the plan for future competition for the goods or services.

If in the future another vendor becomes available that has the adequate facilities and capabilities to fill this role we will evaluate each equally.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

### PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine's Conflict of Interest statutes.

**PART VI: APPROVALS**

The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Meredith Mendelson</i> <small>Meredith Mendelson (Sep 4, 2025 12:40:14 EDT)</small>		
Typed Name:	Meredith Mendelson, Deputy Commissioner	Date:	04/09/2025

**PART VII: EMERGENCY – Required only if selecting E. Emergency Justification**

The signature below indicates approval by the Commissioner or designee of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

Signature of DAFS Procurement Official:	DocuSigned by: <i>Martha Verhille</i> <small>891CE7A1493D45B...</small>		
Typed Name:	Martha Verhille	Date:	9/9/2025





# PJF CT 13A 20241106-1179 Amendment 8-29-25

Final Audit Report

2025-09-04

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