



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$10,000 submitted to the Office of State Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Procurement Services intranet site (Forms page) for additional instructions.

8/21PART I: OVERVIEW				
Department Office/Division/Program:		DMR Sea-Run Fisheries and Habitat		
Department Contract Administrator or Grant Coordinator:		Danielle Frechette/HQ-Finance		
(If applicable) Department Reference #:				
Agency Department Code:	13A	Advantage CT / RQS #:	20250825000000000318	
Amount: (Contract/Amendment/Grant)		\$14,891		
CONTRACT	Proposed/Original Start Date:	8/21/2025	Proposed/Most Recent End Date:	12/31/2025
AMENDMENT	New Effective Date:		New End Date (if Applicable):	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Innovasea, 20 Angus Morton Drive, Bedford, Nova Scotia, Canada B4B 9L9		
Brief Description of Goods/Services/Grant:		Acoustic transmitters for tagging sturgeon		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. Higher Education Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Innovasea will manufacture 40 acoustic transmitters (V16-4x-A69-2801; Rounded Case – sturgeon to be used for sturgeon telemetry by MDMR as part of a collaborative effort with the University of Maine.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the solicitation (RFP/RFA/RFQ) number if applicable.

The use of the Innovasea (formerly Vemco) line of 69 kHz tags was chosen to be compatible with existing equipment and research needs and to be consistent with the first year of research conducted under the funding being used for this purchase. Use of transmitters from a different vendor would jeopardize the ability of MDMR and collaborator the University of Maine to execute the study as required. Innovasea is the sole developer, manufacturer, and supplier of the line of acoustic telemetry receivers, transmitters, receiver upgrades, and receiver accessories, as well as all associated software.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs are fair market value for this type of transmitter. Shipping charges are justified by the trans-boundary shipping required.

4. Describe the plan for future competition for the goods or services.

If in the future, new equipment is needed, all potential vendors will be evaluated equally.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

☐ Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

☒ No – If No, proceed to Part V.

PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

☒ The requesting department's signatory affirms, understands, and acknowledges Maine's Conflict of Interest statutes and, in accordance with those statutes and to the best of their knowledge, has determined that no conflict of interest exists at the time of this contract, renewal, or amendment.

PART VI: APPROVALS

Governor/Department Commissioner or Designee

1. The signature below indicates approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	<i>Sean Ledwin</i>		
Typed Name:	Sean Ledwin	Date:	08/25/2025

2. Additional signature required **ONLY if box E (Emergency) is selected in PART II**. The signature below indicates approval by the Department's Commissioner, or the designee specifically authorized to approve emergency procurement requests.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:		Date:	

****OSPS Section Only****

Signature of DAFS Procurement Official:	Signed by: Sterling Doiron		
Typed Name:	4C537C52B586437/... Sterling Doiron	Date:	9/2/2025






PJF RQS 13A 20250825-0318

Final Audit Report

2025-08-25

Created:	2025-08-25
By:	Philip Cornelison (Philip.Cornelison@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA7F7mSdtDut5g4oICYkbwJHVNm4EaJyvX

"PJF RQS 13A 20250825-0318" History

-  Document created by Philip Cornelison (Philip.Cornelison@maine.gov)
2025-08-25 - 3:50:13 PM GMT
-  Document emailed to Sean Ledwin (sean.m.ledwin@maine.gov) for signature
2025-08-25 - 3:50:17 PM GMT
-  Email viewed by Sean Ledwin (sean.m.ledwin@maine.gov)
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-  Document e-signed by Sean Ledwin (sean.m.ledwin@maine.gov)
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Certificate Of Completion

Envelope Id: 9B9F00C9-8BDD-4228-951B-DF26424AE21E		Status: Completed
Subject: Complete with Docusign: PJF RQS 13A 20250825-0318 - signed.pdf		
Source Envelope:		
Document Pages: 4	Signatures: 1	Envelope Originator:
Certificate Pages: 1	Initials: 0	Sterling Doiron
AutoNav: Disabled		77 State House Station
Envelopeld Stamping: Disabled		111 Sewall Street
Time Zone: (UTC-05:00) Eastern Time (US & Canada)		Augusta, ME 04333
		Sterling.Doiron@maine.gov
		IP Address: 198.182.163.121

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Status: Original	Holder: Sterling Doiron	Location: DocuSign
09/02/2025 10:00	Sterling.Doiron@maine.gov	

Signer Events

Sterling Doiron
Sterling.Doiron@maine.gov
Sterling Doiron
Security Level: Email, Account Authentication (None)

Signature

Signed by:

Sterling Doiron

4C537C52B586437...

Signature Adoption: Pre-selected Style
Using IP Address: 198.182.163.121

Timestamp

Sent: 09/02/2025 | 10:00
Viewed: 09/02/2025 | 10:00
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Freeform Signing

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent	Hashed/Encrypted	09/02/2025 10:00
Certified Delivered	Security Checked	09/02/2025 10:00
Signing Complete	Security Checked	09/02/2025 10:00
Completed	Security Checked	09/02/2025 10:00

Payment Events

Status

Timestamps