



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DPS-MSP-Computer Crimes		
Department Contract Administrator or Grant Coordinator:		Lt. Jason Richards Starla Dorval		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$ 20,734.13	Advantage CT / RQS #:	RQS 16A 20240822*242
CONTRACT	Proposed Start Date:	1/15/2023	Proposed End Date:	3/25/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		County of Waldo DBA Sheriff's Office Belfast ME		
Brief Description of Goods/Services/Grant:		Computer Forensic Investigation		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Public Law 676, passed in 2006, established the Maine State Police Computer Crimes Unit (MSPCCU) as the State’s primary investigative/forensic unit for computer-related crimes, including child exploitation, financial fraud, and network intrusions. Three-quarters of the cases investigated by the MSP CCU involve computer aided child predator cases. Current State-funded staffing of investigator (detective) positions is insufficient to keep pace with the number of child predator crimes (and other computer aided crimes).

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

We had a contract that expired within these pay dates. There is a new contract in place for future payments.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The Provider’s officer, Deputy Jason Bosco, shall be compensated in a manner equivalent up to that of a Maine State Police Detective (Salary Specification 33, Grade 22, Step 7 or the highest step outlined for this classification under the most recently ratified MSTA contract). Reimbursement of expenses to be requested not to exceed the following: that of a Maine State Police Detective (Salary Specification 33, Grade 22, Step 7). MSP will not be participating in buyouts of annual sick leave or unused vacation, all FICA, workers comp, retirement and clothing allowance, and an annual administrative fee of \$1937. Also, included in this contract is \$5,000 per year for pre-approved overtime at a pay rate of the officer’s base salary rate mentioned above at time and a half.

4. Describe the plan for future competition for the goods or services.

We have a contract in place to make future payments.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.


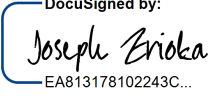
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Michael Sauschuck (Sep 4, 2024 08:00 EDT)		
Typed Name:	Michael Sauschuck	Date:	Sep 4, 2024
Signature of DAFS Procurement Official:			
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	9/19/2024






Waldo J.Bosco PJJ

Final Audit Report

2024-09-04

Created:	2024-09-04
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAf9tCU5VsPZ7WZ3MAXAFArqzg9OVSczrT

"Waldo J.Bosco PJJ" History

-  Document created by Starla R Dorval (Starla.R.Dorval@maine.gov)
2024-09-04 - 11:58:53 AM GMT
-  Document emailed to Michael Sauschuck (michael.sauschuck@maine.gov) for signature
2024-09-04 - 11:59:26 AM GMT
-  Email viewed by Michael Sauschuck (michael.sauschuck@maine.gov)
2024-09-04 - 12:00:16 PM GMT
-  Document e-signed by Michael Sauschuck (michael.sauschuck@maine.gov)
Signature Date: 2024-09-04 - 12:00:28 PM GMT - Time Source: server
-  Agreement completed.
2024-09-04 - 12:00:28 PM GMT