



<input type="checkbox"/> F. University Cooperative Project	<input type="checkbox"/> L. Other Authorization
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Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

In 2008, the Maine Drug Enforcement Agency identified a need to improve the management of items that it seized during criminal investigations that is not possible with the paper-based system that was in use. An electronic application that utilized bar code technology, hosted outside Maine IT was identified as the answer.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

In, 2009, Tracker Products LLC product was identified as the cost effect answer to the professional responsibility of effectively managing the thousands of exhibits seized/recovered by the Agency while conducting investigations of drug crimes. With a solid reputation of its product and customer service, Tracker Products LLC with the use of concurrent user licenses were acquired in 2009 and the system was implemented beginning in January 2010.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Tracker Products LLC continues to price its product at a fair and reasonable cost. In 2022 cost reflects a 5% increase due to rising costs and inflation. In 2023 there was an increase of \$708.75. It would not be cost effective to move to another application if one could be identified as robust as Tracker Products/SAFE.

4. Describe the plan for future competition for the goods or services.

The Maine Drug Enforcement Agency will continue to pursue opportunities for continuous improvement of technology and its costs through networking with other law enforcement associations and alliances. The Department has implemented a records management system (RMS) awarded by competitive bid to Spillman Technologies. This RMS has an evidence management module that is not as robust as Tracker Products LLC with other state law enforcement groups including Maine State Police and Fire Marshal's Office not using it but relying on other vendor products to deliver this much needed application.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

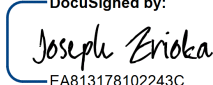
**PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE**

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

**PART VI: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):			
Typed Name:	Derek Goineau	Date:	9/12/24
Signature of DAFS Procurement Official:	DocuSigned by:  EA813178102243C...		
Typed Name:	Joseph Zrioka Director of IT Procurement	Date:	9/16/2024