



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
OFFICE OF STATE PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

PART I: OVERVIEW				
Department Office/Division/Program:		Inland Fisheries and Wildlife/Resource Management/Lands Program		
Department Contract Administrator or Grant Coordinator:		John Chappen		
(If applicable) Department Reference #:		N/A		
Amount: (Contract/Amendment/Grant)		\$ 21,365.00	Advantage CT / RQS #:	09A-20240906000000000499
CONTRACT	Proposed Start Date:	10/1/2024	Proposed End Date:	12/31/2024
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Prentiss & Carlisle Bangor, Maine		
Brief Description of Goods/Services/Grant:		Road maintenance		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

PART III: SUPPLEMENTAL INFORMATION

High volume rain events this summer have washed out culverts and roadbeds on roads needed to facilitate a timber harvest in compartments 5, 6, and 7 this winter of 2024/2025 at the Bud Leavitt WMA. The repairs needed to be done far exceed the improvements planned within the scope of work for the timber stumpage RFP. Work to be done includes culvert repairs, additional culvert installations, graveling, ditching, road reshaping, and water diversion devices to not just make the road truckable, but to also be in compliance with State of Maine BMPs for management roads. It is IFW's obligation to adhere to sound environmental practices in all management activities.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The selected vendor is the contractor for the Bud Leavitt Compartments 5, 6, and 7 timber stumpage sale. The sale was competitively bid in 2024. It is common, as in this instance, for the contractor of a stumpage sale to perform or coordinate maintenance and repairs of management roads associated with harvesting access improvement.

The RFP number for the timber stumpage sale is: 202405096.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The project cost was based on rates from previous road maintenance contracts using the same equipment on WMAs from the past several years. This project will utilize 75% federal funding (\$16,023.75) with 25% (\$5,341.25) non-federal match funds. This is advantageous to the State, since income generated through the timber stumpage RFP 202405096 is considered Program Income, which is used to match federal funding. A reduction in stumpage revenue at the value of this contract (\$21,365.00), would result in the inability to match \$64,095.00 in federal funds and a greater impact to the state budget. The contractor has also agreed to work on a time and materials basis using the contract amount as a do not exceed limit. It is likely, given their rates, the project will come in underbudget making sure that the Department only pays for the work done and nothing more.

4. Describe the plan for future competition for the goods or services.

We will continue to use the competitive bid process for our projects. The Bud Leavitt WMA timber sale was competitively bid. The contract will address unanticipated, storm related costs requiring immediate attention for the timely and successful completion of the timber sale this project supports.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes, MJRP funds (023) – If Yes, please attach the approved Business Case(s).

Yes, ARPA funds (025) – If Yes, please be aware of the requirements from awarding federal agencies.

No – If No, proceed to Part V.

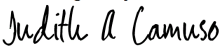
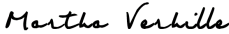
PART V: CONFLICTS OF INTEREST (COI); CONTRACT WITH THE STATE

Maine law contains Conflict of Interest statutes directed to State Departments, State Officers, and Employees Generally under MRS [Title 5, §18](#) and [§18-A](#), in harmony with MRS [Title 17, §3104](#).

The requesting department signatory understands and acknowledges Maine’s Conflict of Interest statutes.

PART VI: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department’s Commissioner (or designee):	DocuSigned by:  <small>2E11918B8425475...</small>		
Typed Name:	Judith A. Camuso	Date:	9/9/2024
Signature of DAFS Procurement Official:	DocuSigned by:  <small>891CE7A1493D45B...</small>		
Typed Name:	Martha verhille	Date:	9/16/2024