



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:		Public Safety- SBI	
Department Contract Administrator or Grant Coordinator:		Matt Ruel Starla Dorval	
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 5,346.00	Advantage CT / RQS #:	RQS 16A 20230915*446
CONTRACT	Proposed Start Date:	7/1/2023	Proposed End Date: 6/30/2024
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		Computer Projects of IL, Inc. Bolingbrook, IL	
Brief Description of Goods/Services/Grant:		Click or tap here to enter text. OpenFox Messenger Licenses and Maintenance for METRO/NCIC Access.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

There is a system that allows law enforcement to communicate with local law enforcement agencies and the feds to relay criminal history information. If we want to have that communication, we need a system like this. We went through a long contract process, and everything was reviewed and approved at all levels. A provision of that contract requires ongoing license fees this is just paying for that component.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The only vendor who can provide the licenses is the vendor who won the contract

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

These rates were all agreed to in our contract negotiations and are reasonable.

4. Describe the plan for future competition for the goods or services.

We have a multi-year contract with the company, when the contract ends it will be reviewed

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting  
Department's Commissioner  
(or designee):

  
[Michael Sauschuck \(Sep 18, 2023 10:56 EDT\)](#)

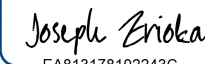
Typed Name:

Michael Sauschuck

Date:

Sep 18, 2023

Signature of DAFS  
Procurement Official:

DocuSigned by:  
  
EA813178102243C...

Typed Name:

Joseph Zrioka Director of IT Procurement

Date:

9/19/2023

# CPI OpenFox PJF

Final Audit Report

2023-09-18

Created:	2023-09-18
By:	Starla R Dorval (Starla.R.Dorval@maine.gov)
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-  Document created by Starla R Dorval (Starla.R.Dorval@maine.gov)  
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