



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.



PART I: OVERVIEW			
Department Office/Division/Program:	Transportation/Project Development/Regional		
Department Contract Administrator or Grant Coordinator:	Doug Coombs/Rob Betz/Todd Pelletier		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 100,018.96	Advantage CT / RQS #:	20230912000000000386
CONTRACT	Proposed Start Date:	6/1/2023	Proposed End Date: 7/28/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Contech Engineered Solutions, LLC VC1000018083 PO Box 936362 Atlanta, GA 31193-6362		
Brief Description of Goods/Services/Grant:	Culvert		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION	
1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.	Large Culvert # 46906 on Route 73 in St. George was in very poor condition and inlet was restricted being only 3' wide allowing beavers to block the inlet causing a very deep impoundment of water upstream. A highway rehabilitation project was scheduled for late summer 2023 requiring the replacement of the culvert on an accelerated schedule. New pipe had to be purchased prior to bidding of construction project to be sure to have pipe delivery and installation prior to highway rehabilitation project.
2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.	Contech could supply the designed culvert with the specified polymer coating, proper gauge and size based on the required scheduled requirements
3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.	Contech determined the cost of the culvert based on the current Culvert Master Agreement with MaineDOT. Funding was established from MaineDOT project WIN 25515.01
4. Describe the plan for future competition for the goods or services.	Pre-Buy culverts will be advertised for bid prior to project.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)	
Does this request utilize ARPAMJRP funds?	
<input type="checkbox"/> Yes – If Yes, please attach the approved Business Case(s).	
<input checked="" type="checkbox"/> No – If No, proceed to Part V.	

PART V: APPROVALS	
The signatures below indicate approval of this procurement request.	
Signature of requesting Department's Commissioner (or designee):	
Typed Name:	William Pulver, C.O.D. Date: 9-8-2023
Signature of DAFS Procurement Official:	<div style="border: 1px solid black; padding: 5px;"> DocuSigned by:  2D5B6E39F57E44A... </div>

Typed Name:	William J.E. Allen	Date:	9/15/2023
-------------	--------------------	-------	-----------

NOI 0920231021 09/18/2023 - 09/24/2023