



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
**DIVISION OF PROCUREMENT SERVICES**  
 STATE OF MAINE

## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW				
Department Office/Division/Program:		Maine DOT Region 2 Fleet		
Department Contract Administrator or Grant Coordinator:		Michael Colson		
(If applicable) Department Reference #:		T11-121		
Amount: (Contract/Amendment/Grant)		\$ 7,710.52	Advantage CT / RQS #:	20230905000000000360
CONTRACT	Proposed Start Date:	17 Aug 23	Proposed End Date:	23 Aug 23
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Daigle & Houghton (Allegiance), Hermon, ME		
Brief Description of Goods/Services/Grant:		Repairs to T11-121, a 2016 International Patrol truck – had a check engine light on and lacks power.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

### PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

Plow truck T11-121 had a check engine light on and lacked power. DOT tech checked for codes in the dash and went to the international web site and found it was a EGR low flow code, this means the EGR cooler is plugged and will need to be replaced this is not a job normally done in the field. The following is what the dealer tech for repair (BROUGHT THE TRUCK INTO THE SHOP, DRAINED THE COOLANT SYSTEM AND REMOVED THE AIR PIPING AND THE TURBO. WHILE REMOVING THE EGR COOLER THE EXHAUST MANIFOLD BROKE OFF AT THE EGR INLET. REMOVED THE MANIFOLD AND ORDERED A REPLACEMENT. CLEANED AND PREPPED THE HEAD FOR THE MANIFOLD INSTALLATION. WHEN THE PARTS CAME IN THE NEW MANIFOLD AND EGR COOLER WAS INSTALLED. INSTALLED THE TURBO AND EXHAUST BRAKES. REINSTALLED THE PIPING, THE NEW EGR TEMP SENSOR AND AN EGR EXHAUST GAS PRESSURE SENSOR. DUE TO THE RUST, THE ORIGINAL EGR TEMPERATURE SENSOR AND THE ORIGINAL EGR EXHAUST GAS PRESSURE SENSOR WOULD NOT COME OUT OF THE MANIFOLD. INSTALLED CAC PIPE AND AIR CLEANER PIPING. LOWERED CAB AND BOLTED IN PLACE. REINSTALLED FENDERS AND SPLASH GUARD. FILLED THE COOLANT SYSTEM. RAN THE TRUCK AND BROUGHT IT UP TO TEMP. ROAD TESTED AND CHECKED THE TRUCK OVER FOR LEAKS. COMPLETED AIR MANAGEMENT TEST AND CHECKED MAF VALUE AND SPEC IS AT 1,003 THE TRUCK IS IN SPEC.) Repairs totaling \$7,710.52 where made. The decision to move forward with these repairs was made consistent with Maine DOT Fleet Management's guidance considering the vehicle's age, mileage, and anticipated replacement schedule. The estimated replacement cost for this vehicle is \$188,00.00. The decision to use a commercial repair facility was made after careful consideration of the availability and expertise of Department personnel and the operational need to get the equipment back in service.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Region 2 is down 2 field techs and Fleet Augusta heavy shop was busy and is down 2 techs. The vendor for this work was able to work it in and has International trained technicians along with all the special tools for the repair and replacement of the parts associated with this issue. The magnitude of this repair was considered, and the logical decision was to send this unit to the dealer.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Daigle & Houghton (Allegiance) is an International dealer we have had work done there in the past and when compared with the other International dealer their rates where the same or in some cases a little cheaper. They are able too efficiently and cost effectively do a repair of this significance due to factory/dealer training and having special tools that maybe needed. This repair would not have been something the department could have cost effectively done and completed in a timely manner.

4. Describe the plan for future competition for the goods or services.

If we could convince more International truck dealers and service facilities to move into more locations in the state it would potentially foster better competition.

### PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

### PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	DocuSigned by: <i>Kyle A. Hall</i> 51BA1171F8B9463...		
Typed Name:	Kyle A. Hall, Director Maintenance & Operations	Date:	9/5/2023
Signature of DAFS Procurement Official:	DocuSigned by: <i>William J.E. Allen</i> 20A90E39F37E44A...		
Typed Name:	William J.E. Allen	Date:	9/14/2023

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