



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:		MDOT Region 1 Fleet Services	
		David Larrivee	
(If applicable) Department Reference #:		T01-212	
Amount: (Contract/Amendment/Grant)	\$ \$ 6,423.17	Advantage CT / RQS #:	20230905000000000359
CONTRACT	Proposed Start Date:	7/11/2023	Proposed End Date: 8/16/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:		O'Conner's Motor Co. 299 Warren Ave Portland, ME 04103	
Brief Description of Goods/Services/Grant:		Check engine light is on, Truck will not communicate, bad ecm.	

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

T01-212 is a 2010 Volvo wheeler that broke down while in use by maintenance. Transdev (First Vehicle) attempted to diagnose the check engine light, but the truck would not communicate with the laptop. I decided to ship the truck to O'Conner's for further diagnose and repair. It was noted on further inspection by the technician at O'Conner's that the truck engine harness and ECM was faulty and need to be replaced. The repairs were made \$6423.17.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The extent of the repair would require a factory reset of a new ECM. The decision to use a commercial repair facility was made after careful consideration of mdot's need to get this vehicle back in service.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

We have used this vendor in the past and have found that their repairs, and prices are fair and reasonable

4. Describe the plan for future competition for the goods or services.

The region will continue to check availability with mdot facilities to have work done in house. If mdot resources are not available, commercial repair facility will be contracted for cost estimates and viability of prompt service appointments. The cost proposals will be reviewed, and the work will be awarded to the facility that can best meet the needs of mdot.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

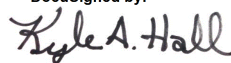
Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):

DocuSigned by:

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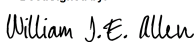
Typed Name:

Kyle A. Hall, Director Maintenance &
Operations

Date:

9/5/2023

Signature of DAFS
Procurement Official:

DocuSigned by:

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Typed Name:

William J.E. Allen

Date:

9/12/2023