



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
DIVISION OF PROCUREMENT SERVICES
 STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		DHHS/Riverview Psychiatric Center		
Department Contract Administrator or Grant Coordinator:		Jennifer Levesque / Stacy Martin		
(If applicable) Department Reference #:		RPC-23-608		
Amount: (Contract/Amendment/Grant)		\$33,500.00	Advantage CT / RQS #:	RQS 10A 2023*1372
CONTRACT	Proposed Start Date:	12/02/2022	Proposed End Date:	9/01/2023
AMENDMENT	Original Start Date:		Effective Date:	
	Previous End Date:		New End Date:	
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		PM Construction Co Inc Saco, Maine		
Brief Description of Goods/Services/Grant:		Fire door repair products		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Mark an "X" before the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

CMS and The Joint Commission requirements include certified inspections for fire stopping/fire doors. National Firestopping Solutions (NFS) performed an inspection at RPC and found 51 deficiencies. The products to repair the deficiencies were purchased from NFS to ensure RPC was brought up to code NFPA standards.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

This vendor provides certified expertise and knowledge to customize firestopping solutions to meet RPC specific needs and requirements. NFS ensures that all products and service meet NFPA and IBC standards.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

To guarantee repairs meet code standards, the products were purchased directly from NFS.

4. Describe the plan for future competition for the goods or services.

The Department does not plan to competitively procure these services.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

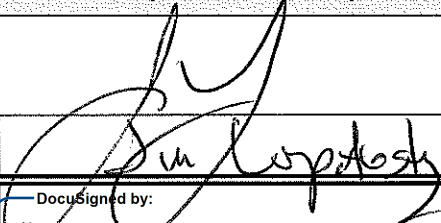
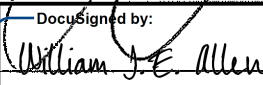
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			Date:	29-Aug-23
Typed Name:	Jim Lapostola		Date:	9/11/2023
Signature of DAFS Procurement Official:			Date:	9/11/2023
Typed Name:	William J. E. Allen		Date:	9/11/2023