



## PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

*INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.*

PART I: OVERVIEW			
Department Office/Division/Program:	Marine Resources, Bureau of Marine Science		
Department Contract Administrator or Grant Coordinator:	Matt Davis / Amanda Webb		
(If applicable) Department Reference #:	N/A		
Amount: (Contract/Amendment/Grant)	\$ 8,870.00	Advantage CT / <u>RQS</u> #:	13A 20230718000000000131
<b>CONTRACT</b>	Proposed Start Date:	<b>7/25/2023</b>	Proposed End Date: <b>12/31/2023</b>
<b>AMENDMENT</b>	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
<b>GRANT</b>	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	Innovasea, 20 Angus Morton Drive, Bedford, Nova Scotia, Canada B4B 0L9		
Brief Description of Goods/Services/Grant:	The purchase and shipment of 20 specially designed acoustic transmitters for tracking movement of large pelagic fishes.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

**PART III: SUPPLEMENTAL INFORMATION**

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The devices purchased herein will be deployed on recreationally- and commercially-important large pelagic species to study patterns of habitat use and seasonal importance within the Gulf of Maine. The use of acoustic telemetry will not only be used to monitor the baseline distribution of different species that occur in the area but will be able to discern broad-scale spatial patterns in the Western North Atlantic.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

Innovasea produces premium-quality equipment that is used in marine species biomonitoring around the world. Their transmitters are configured to work alongside Innovasea acoustic receivers, which are deployed throughout the region and greater Atlantic. This combination of equipment will enable our team to track the movement patterns of tagged animals.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The associated costs are based on the quoted amount for one type (the V16-6x) of external transmitter.

4. Describe the plan for future competition for the goods or services.

Until a similar monitoring system is produced by another company and is more effective, Innovasea is the main provider for this equipment.

**PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)**

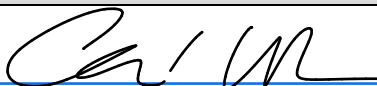
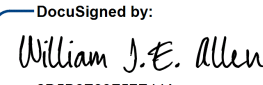
Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

**PART V: APPROVALS**

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):	 Carl Wilson (Jul 18, 2023 11:16 EDT)		
Typed Name:	Carl Wilson, Director of Marine Science	Date:	Jul 18, 2023
Signature of DAFS Procurement Official:	DocuSigned by:  William J.E. Allen 2D5B6E39F57E44A...		
Typed Name:	William J.E. Allen	Date:	9/6/2023

# PJF- RQS 13A 20230718-131

Final Audit Report

2023-07-18

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