



PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW			
Department Office/Division/Program:	Governor's Energy Office		
Department Contract Administrator or Grant Coordinator:	Tagwongo Obomsawin		
(If applicable) Department Reference #:			
Amount: (Contract/Amendment/Grant)	\$ 35,350	Advantage CT / RQS #:	CT - 07A- 2023090100000000611
CONTRACT	Proposed Start Date:	9/1/2023	Proposed End Date: 12/31/2023
AMENDMENT	Original Start Date:		Effective Date:
	Previous End Date:		New End Date:
GRANT	Project Start Date:		Grant Start Date:
	Project End Date:		Grant End Date:
Vendor/Provider/Grantee Name, City, State:	BW Research Partnership, Carlsbad, CA		
Brief Description of Goods/Services/Grant:	This follow-up report to the 2022 Maine CEIR will provide an update to clean energy employment across Maine. Data will be provided through the last quarter of 2022, taken from the 2023 U.S. Energy and Employment Report data collection. The 2023 Maine CEIR will include all the same details as last year's report, such as employment data by clean energy technologies, sub-technologies, and industry sectors.		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed

<input checked="" type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

In December of 2020, Governor Mills established a target of more than doubling Maine’s clean energy and energy efficiency jobs to 30,000 by 2030. As of the end of 2021, there were roughly 14,500 clean energy workers across Maine and 142,000 workers employed in clean energy-related occupations – jobs that could be conducting clean energy work but are not necessarily doing so currently, such as electricians or HVAC mechanics.

This follow-up report to the 2022 Maine Clean Energy Industry Report will provide an update to clean energy employment across Maine. Data will be provided through the last quarter of 2022, taken from the 2023 U.S. Energy and Employment Report data collection. The 2023 Maine CEIR will include all the same details as last year’s report, such as employment data by clean energy technologies, sub-technologies, and industry sectors.

This task is focused on providing additional data points that are not typically provided in the baseline clean energy employment reports. These data points include: clean energy establishment count, public and private clean energy investments, clean energy patents data, as well as clean energy contributions to Gross State Product.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

BW Research Partnership (BWRP) has collected data on energy, energy efficiency, and motor vehicles jobs across more than 50 sub-technologies (coal, oil, gas, solar, wind, etc.) each year since 2015 and owns the historical data on trends, hiring issues and challenges, demographic information, and other key metrics. BWRP drafted and regularly revises the survey instruments and sampling plans to ensure that the data remain current to changes in the sector, collects the data via phone, mail, and web, analyzes data, and extrapolates it to provide detailed information on energy employment in all 50 states.

The data collected and analyzed by BWRP is the foundation for the annual U.S. Energy and Employment Report (USEER). Since 2015, the USEER has provided a unique window on the people who meet the nation’s energy needs, and identifies important trends and skill sets for the 21st century energy workforce. The report provides a quantitative lens with which to evaluate the employment impact of new energy technologies, shifting fuels deployment, and evolving transmission and distribution systems. It presents a unique snapshot of energy efficiency employment in key sectors of the economy, including construction and manufacturing.

PART III: SUPPLEMENTAL INFORMATION

BWRP is uniquely positioned to provide the Maine Clean Energy Industry Report under a sole-source contract because BWRP is the exclusive owner of the underlying historical data. No other similar data set with the breadth of energy and energy-related jobs and technology areas exists.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

Proposed costs are reasonable and consistent with previous contracts with the vendor.

4. Describe the plan for future competition for the goods or services.

If further updates to the Clean Energy Industry Report are needed, additional work could result under the existing contract. For new services, the Governor's Energy Office may conduct competitive processes, as appropriate.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

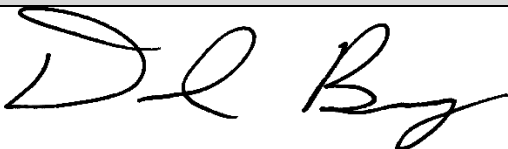

Does this request utilize ARPA/MJRP funds?

Yes – If Yes, please attach the approved Business Case(s).

No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting Department's Commissioner (or designee):			
Typed Name:	Dan Burgess	Date:	9/1/2023
Signature of DAFS Procurement Official:	 <small>41C2BA36FAF44CD...</small>		
Typed Name:	Kathy Paquette	Date:	9/1/2023